

LINES OF RESPONSIBILITY

The President determines the lines of responsibility within the district. These lines of responsibility will be reflected in the current Administrative Organizational Flow Chart.

Accountability for College operations is the President's direct responsibility. The President will assure that the college uses proper methods and conducts timely and annual audits as required by local, state and federal law.

See following page for procedure.

Adopted November 11, 1977
Adopted March 8, 1979
Adopted December 17, 1987
Reformatted April 13, 2010

LINES OF RESPONSIBILITY

The College will have an Administrative Organizational Flow Chart to reflect the lines of responsibility and authority. The chart will be updated regularly to show the current lines of responsibility. The President will discuss proposed changes in the Flow Chart and position descriptions of Vice President and Associate Vice President level personnel prior to implementation. The Flow Chart will be reviewed annually by the Board of Trustees in July.

See Executive Assistant to VP for Student Success Services for more information.

Adopted November 11, 1977
Adopted March 8, 1979
Approved December 17, 1987
Reformatted January 2008
Reformatted April 13, 2010