

## COURSE OUTLINES AND SYLLABI

Instructors must turn in a copy of their course outline to the Vice President for Student Learning.

See following page for procedure.

Adopted August 14, 1969  
Adopted September 10, 1987  
Revised March 26, 1988  
Reformatted May 5, 2010

## COURSE OUTLINES AND SYLLABI

Instructors must turn in a current copy of their course outline to the Vice President for Student Learning within four (4) weeks of the start of class.

Course outlines should follow the format established by the Curriculum Committee. See attached form, "Minimum Requirements for Course Outline/Syllabus" dated 5/13/96.

Adopted August 14, 1969  
Approved September 10, 1987  
Revised March 26, 1998  
Reformatted May 5, 2010