



STUDENT HANDBOOK

2011
2012



www.wvcc.wy.edu

Fall Semester 2011

New Faculty In-Service	August 11, 12 - Thursday, Friday August 15, 16 - Monday, Tuesday
In-Service.....	August 17, 18, 19 - Wednesday-Friday August 22, 23 - Monday, Tuesday
New Student Registration Program.....	August 22 - Monday
Kick-Off Day.....	August 23 - Tuesday
Begin Fall Semester	
Start of: Full-semester classes.....	August 24 - Wednesday
1st 5-week Block (A)	
1st 8-week Block (E)	
Last Day to Add: Full semester Classes.....	August 26 - Friday
1st 5-week Block (A)	August 25 - Thursday
1st 8-week Block (E).....	August 25 - Thursday
Last Day to Drop: Full semester Classes	October 28 - Friday
1st 5-week Block (A)	September 9 - Friday
1st 8-week Block (E).....	September 19 - Monday
Labor Day Holiday.....	September 5 - Monday
Start of 12-week Block (D).....	September 19 - Monday
Last Day to Add 12-week Block (D).....	September 21 - Wednesday
Last Day to Drop 12-week Block (D).....	October 24 - Monday
End of 1st 5-week Block (A).....	September 27 - Tuesday
Start of 2nd 5-week Block (B).....	September 28 - Wednesday
Last Day to Add 2nd 5-week Block (B).....	September 29 - Thursday
Last Day to Drop 2nd 5-week Block (B)	October 13 - Thursday
End of 1st 8-week Block (E)	October 13 - Thursday
Mid-Semester.....	October 13 - Thursday
Fall Break.....	October 14 - Friday
Midterm Grades Due (by Midnight)	
Start of 2nd 8-week Block (F)	October 17 - Monday
Last Day to Add 2nd 8-week Block (F)	October 18 - Tuesday
Last Day to Drop 2nd 8-week Block (F)	November 10 - Thursday
End of 2nd 5-wk block (B).....	November 1 - Tuesday
Start of 3rd 5-week Block (C)	November 2 - Wednesday
Last Day to Add 3rd 5-week Block (C).....	October 18 - Tuesday
Last Day to Drop 3rd 5-week Block (C).....	November 10 - Thursday
Early Registration/Assessment Day –No Day Classes.....	November 11 - Friday
Thanksgiving Holiday	November 24-25 - Thursday - Friday
End Fall Semester	December 8 - Thursday
Examination Period	December 9, 12, 13 - Friday, Monday, Tuesday
All Grades Due (by noon)	December 14 - Wednesday

No Activities from December 5 through December 14 without Permission of the President

Western Wyoming Community College

Planner and Reference Guide

Property of _____

Phone _____

Email _____

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From the Vice President for Student Success Services...

W elcome to the Western Wyoming Community College 2011-2012 academic year. We are thrilled that you have chosen us as the place you will continue your education and hope that you will have a fulfilling year. We are proud of the diversity of our student population. You will meet and work with students from many other states and countries, different ethnic and religious backgrounds, and different age groups. Take advantage of all that you can learn from people who come from different cultures and experiences.



Western has established goals for student success that we hope will provide you a strong lifetime foundation. We do not want you to simply learn subject-area content, although that is extremely important. We want you to develop communication, research and coping skills that will help you to be an outstanding contributor in your job and society as you move through your life.

You are here to learn and achieve your academic goals. We also hope that you will take full advantage of the educational opportunities that are available outside the classroom. Join a special interest club or become a student government leader. Practice your athletic skills in our intramural sports—everything from football to pool. Attend lectures, concerts, and theatrical events. Get a job working for the faculty in your major. In other words, get involved and make the most of your time with us. Should you experience problems while you are here, remember that there are many services to assist students. We have a counseling center, peer tutoring, childcare, and many other support entities on campus. Most of our services are free to you.

Enjoy your year. Come in and introduce yourself and tell me how you are doing. I am always available if you are having problems or have questions you aren't sure who to ask.

Best Wishes,

Jackie Freeze, Ph.D.

Vice President for Student Success Services

College Terms You Should Know

Academic Alert: Entering students with less than a 2.00 from high school or a previous college and current students who achieve less than a 2.00 are placed in this status. Various measures are utilized to help you address whatever problems are impacting academic success.

Accreditation: Approval by an educational or professional organization stating that the college meets the standards determined by this group. Each section of the country has its own accrediting organization. This accreditation helps to facilitate the process of credit transfer. WWCC is accredited by the Higher Learning Commission of North Central.

Advisor: A member of the teaching faculty or professional staff who advises you on course selections and curriculum concerns and can serve as a resource for career and personal concerns.

Assessment: Required before you can graduate. Each student has a portfolio they will create on mustang cruiser

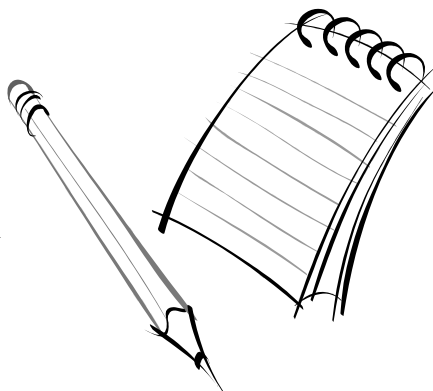
Course Load: The number of credit hours you are scheduled to take in a given semester. This is usually 12-18 semester hours for a full-time student. Students should be careful not to take too many hours in any given semester, particularly the first one.

Credit Hours: A credit is a certification given for the successful completion of academic work. Usually one lecture period per week for one semester represents an hour of academic work; thus the average three credit hour course will meet for three hours a week all semester. A lab class generally meets for two hours per week per credit hour. Overall, you need a minimum of 64 credit hours in order to graduate from WWCC. See the course catalog for details on types of classes and credit attached.

Degree: A college diploma that indicates the amount and type of study you have accomplished. Students are encouraged to apply for their degree even when they are transferring so that they can show official documentation of midpoint completion. Many universities also handle the evaluation of transfer credit much differently for those who have achieved an associate degree.

Elective: A course that the student selects to fulfill credit hours required for graduation but which does not meet any specific general education or major requirement.

Financial Aid, Grant: This is usually an outright “gift” that is not repayable. However, it is usually given to fulfill need, not to reward excellence. Students must maintain certain standards to achieve and maintain these grants.



Financial Aid, Scholarship: An outright gift that is not repayable, and usually signifies academic excellence. This can also be used to signify athletic, theatre, musical and other kinds of excellence.

Financial Aid, Loan: This is not “gift” money. Students who take out loans should consider the long term impact of paying back these monies. Loans should be kept to a minimum.

Honors Program: A program designed to encourage superior students to engage in more challenging course work and to take advantage of special field trip opportunities. Students who succeed in meeting the stringent requirements of the honors program will receive honors program graduate designation.

Matriculation: The process whereby you are accepted, pay fees and enroll in your first classes.

Placement Test (COMPASS): Assessments designed to determine your level of achievement in math, reading, and English. Designed to help you select the most appropriate starting place for your level of preparation.

Prerequisite: A requirement which must be met before a certain course can be taken.

Probation: Students who have been on academic alert and who do not achieve a minimum 2.00 (“C”) average are placed in this status. Students must then achieve the appropriate academic level or face suspension.

Suspension: The student has had three semesters of poor academic performance and must “sit out” for at least one semester. Designed to help the student reassess goals and motivation.

Transcript: The official record of your academic performance from the time you enter WWCC until you exit. All coursework taken is reflected on your record.

Tuition & Required Fees: The charge you pay to attend WWCC each semester; assessed at a flat rate for full-time students and per credit hour for part-time students.

5 Goals For Student Success

Western Wyoming Community College has identified 5 essential learning goals or abilities that will help you adapt to the changing demands of your careers. You will have opportunities in each of WWCC's courses and in activities outside the classroom to strengthen these skills. In your last semester, we will assess how well you've mastered these skills:

- ♦ ***Communicate Competently***
- ♦ ***Retrieve Information***
- ♦ ***See Issues From Multiple Perspectives***
- ♦ ***Solve Problems***
- ♦ ***Develop Life Skills***

Communicate Competently

To communicate competently requires that you express your written and oral ideas clearly and effectively, as well as receiving ideas through attentive listening, reading, and interpreting of new ideas.

Although speaking, writing, reading, and listening are the primary modes of communication, computer skills, interpersonal communication skills, group communication skills, and leadership skills are also essential to your success. Expressing yourself through the arts—music, dance, theater—is also important.

Retrieve Information

To retrieve information is essential because the amount of knowledge in all disciplines is exploding and changing. You must know how and where to locate the latest accurate information to solve problems in your professional and personal lives. Using the library's resources, finding accurate information on the Internet, reading maps, schematics, and catalogs, searching electronic databases, identifying experts are all means of retrieving information. Finding information on the Internet, for example, is easy but finding accurate and valid information is a more difficult challenge.

See Issues From Multiple Perspectives

The USA nor Wyoming is no longer isolated. Seeing issues from multiple perspectives, therefore, is essential. Our culture and economy continues to be more multi-ethnic and diverse each day. Being aware of the diverse views of work, people, and life within a political, historical, and social context will allow you to make more careful decisions. Words and actions have different meanings to different groups of people. To succeed, therefore, you must become more aware of these varied perspectives to avoid misunderstandings and miscommunication. You will be exposed to multiple perspectives in and out of the classroom at WWCC.

Solve Problems

To solve problems means that you can apply specific methods within various contexts and disciplines. You must be able to identify and clearly define the problem. A group may not agree what the problem is; each may have his/her own perspective on what IS the problem. Once defined, you must be able to retrieve information or gather the necessary data, and then analyze and interpret quantitative and qualitative, subjective and objective data. To gather, sort, and organize information and then draw conclusions are problem-solving challenges you will have in and out of the classroom.

Develop Life Skills

College life at WWCC will challenge you to strengthen your “life skills”. You will have to decide how to balance class work, recreation, work, and family. You will have to interact with people with different views and approaches. The College will provide opportunities for you to strengthen yourself mentally, physically, culturally, and socially. Ultimately the responsibility, the decisions, and the consequences lie with you.



Academic Advising: ***A Partnership***

Advising is more than filling out a schedule. It is a partnership between you and your advisor with the end goal being a college certificate or degree. This is YOUR college experience. Advisors can provide valuable assistance but decisions are YOURS. Western's Advising, Career, Employment, Internships, and Transfer (ACE IT) Center is for you. It is located on the 2nd floor of the Annex

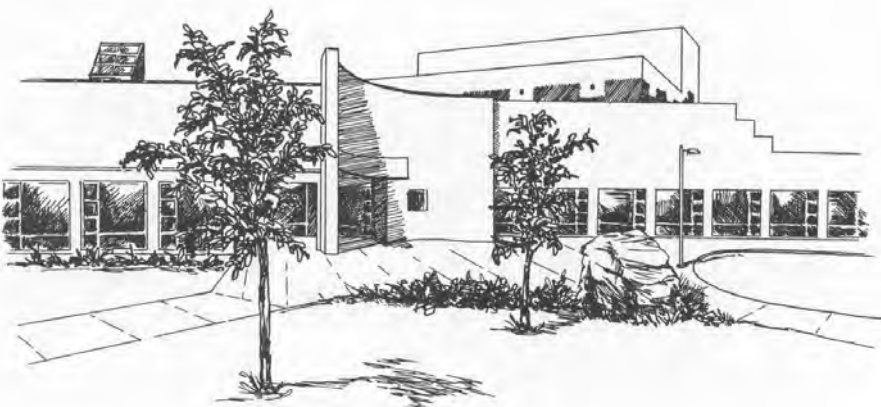
Your advisor will provide accurate information on:

1. Policies and program requirements
2. Academic planning
3. Interpreting WWCC rules and regulations
4. Your academic progress
5. Referrals to other college resources
6. Transfer

and provide open, positive and continuous contact with you.

(You are ultimately responsible for your decisions and must gather information through the catalog, class schedule and other sources.)

Use the ACE IT Center to help your WWCC experience be the best it can be.



Advising: continued

Things You Should Do:

1. Keep your advising appointments.

2. Come prepared for advising
 - a. Think about your interests, abilities, and needs
 - b. Prepare a tentative schedule
 - c. Let your advisor know your academic plans and/or doubts
 - d. **SPEAK UP!!!** Your advisor cannot read your mind – if you aren't interested in a particular class, don't be afraid to say so.

3. Know deadlines for registering, drop/add, final dates for withdrawing, tuition payments, advising dates, applying for graduation, etc.

4. Visit your advisor regularly – not just during registration times. Contact your advisor for academic help.

5. Read your midterm grade report – seek help for D and F grades from your advisor, instructor, the Peer Tutor Center, and Smarthinking

6. Read the first few pages of your class schedule each semester. This is the best source for new rules and regulations about tuition and fees and deadlines.

7. Become familiar with the WWCC catalog – it will answer most questions about academic requirements and regulations. Ask your advisor any questions!

Advising is more than filling out a schedule!



Helpful Hints for Time Management:

1. Keep a log to see where time is going.
2. Make a list of fixed commitments and flexible commitments.
3. Assign priorities.
4. Learn to schedule. Use this planner to jot down commitments, due dates for assignments, tests, work and social activities.
5. Know your peak times.
6. Control interruptions.
7. Beat procrastination.
8. Reward yourself!

Academic Policies

Compliance and Regulations

“Non Satis Non Scire”(Not to know is not enough)

You are responsible for having and understanding the information in this Handbook, the College Catalog, housing, financial aid and departmental handbooks, individual semester class schedules, and other important reference materials. Compliance with regulations is expected of each student.

The Catalog

The College Catalog is an important tool for you. It is basically your contract with us and ours with you. You should retain the catalog you receive when you start throughout your time with us as well as keep it to help you with any transfer issues you might have after you leave Western.

Check out the **academic policies** section of the catalog if you have questions about

- Academic Standing

- Course Loads

- Getting Registered and Dropping and Adding Classes

- Withdrawing from the College

- Final Exams

- Grading

- Student Records

- Honor Rolls and other honors

Class Attendance and Your Grade

To succeed, WWCC students are expected to attend all classes in which they enroll. Quite simply, those students who attend regularly do better. Therefore, many instructors have attendance policies that are explained in their course syllabus. Official absences are defined in Procedure 5210A which can be found on the college website.

Of course, there may be times when you have to miss a class. Please realize, however, that every absence may not be excused and that an instructor may drop you from a course for excessive absences. If you must miss a class, you should arrange with your instructor to make up the work missed during any excused absences.

During the semester, if you discover that you must miss a number of consecutive classes because of illness or an emergency, please contact Registration and Records (382-1637) and that office will notify your instructors regarding your absence.

Bad Weather

Bad weather may cause classes to be cancelled. The President of the College or his/her designee may cancel all classes. Individual classes may be cancelled if bad weather prevents an instructor from arriving on-campus. Students may also, at times, have to miss a class because of the weather. The student is responsible for contacting the instructor and making arrangements to complete any work that is missed. When all classes are cancelled, announcements will be made on local radio stations and will be sent via Mustang Cruiser alerts.



Military Call-Up

Western Wyoming Community College, in recognition of its responsibilities to its students who are National Guard members or reservists in the U.S. Armed Forces, will adhere to appropriate national and state statutes, which pertain to the mobilization of these citizen soldiers. It is the intention of WWCC that reasonable efforts be made to accommodate students so as to minimize the disruption of their education while fulfilling their military obligations. When a student is placed on an emergency mobilization status, and/or when a mobilization is anticipated to exceed 15 calendar days, the student or his/her designee, must present an official copy of his/her activation orders to the Registrar as soon as possible after receipt of the orders. The College will provide accommodations that are more liberal and individualized than normal operating policies including consideration of full tuition refunds, withdrawal after established deadlines and release from financial aid penalties.

Student Completion and Transfer

Forty-nine percent of WWCC degree seeking students complete their degrees within three years of their start. Twenty-nine percent transfer before graduating. Of the graduates, 64 percent transfer immediately after graduation.

Student Rights & Responsibilities

Students Right of Due Process

The College assures students the right to due process. Students have a right to a hearing when they are suspended or dismissed from the College, when they cannot resolve an academic grievance with an instructor, or when they have had unresolved problems with a service entity on-campus. See College Policy 5430A for more detail (available on the Internet).

Cheating & Plagiarism

It is assumed that all Western Wyoming Community College students understand the terms ‘cheating’ and ‘plagiarism’. At the discretion of the instructor involved, the discipline for cheating and plagiarism in any course may range from “F” for the assignment to dismissal from the course with a grade of “F”.

Because of the nature of certain specialized programs (i.e., health science students deal with the safety and well-being of hospital patients), cheating and plagiarism may result in not only an ‘F’ in the course, but immediate dismissal from the program. Specific procedures are addressed in the handbook of each of these specialized areas.

Students who feel they have been unfairly dismissed by an instructor may appeal the decision through the College’s due process procedures.

Student Directory (releasing information on you)

Western has identified the following information as directory information, meaning we will release it if the student has granted permission on the application for admission or registration information sheet. We do not publish a directory, so every situation is handled case-by-case based on the privacy code entered on the administrative computer system.

Name	Address(es)
Phone Number(s) including residence hall numbers	E-mail
Major	Full-time or Part-time
Dates of Attendance	Degrees/Awards
Photographs	Weight and height of athletes
Participation in officially recognized activities and sports	Class lists used within on-line courses
Honors and Awards	

Campus Safety

Emergencies can happen anytime and anywhere. An emergency can result from a medical situation, be weather related (severe wind or snow), facilities related (fire), or involve terrorist or other criminal behavior. Whatever the reason, it is important to be prepared and understand the resources that are available to you.

The College has a complete Emergency Response Plan that is available for your review on the website. It provides detailed information on what to do in the case of a particular emergency. Training is provided annually in a variety of settings. Please watch for publicized training programs and attend at least one per year.

Be prepared

Be prepared both mentally and physically for the unexpected. While Western might be in the low risk category for crises such as terrorism, it doesn't mean it isn't possible. By preparing, you will be better able to respond during the stress of a real situation.

- Have a personal plan. How will you remove yourself from a dangerous situation? How will you make contact with family and friends during a crisis?
- Familiarize yourself with surroundings. Are there people in your classes who might need extra help in an emergency?
- Know the location of all exits from places on campus you frequent.
- Know the location of fire alarm pull stations.
- Know where to find the nearest phone if you don't have a cell phone.
- Lock your car and conceal valuable items left in the car.
- Never leave personal property unattended or out in the open.
- Review the Emergency Response Plan. Know where it is located.
- Don't hesitate to call 911 if you think an emergency exists.
- Attend annual trainings on emergency preparation.
- Know contact people's names and emergency phone numbers.
- Understand the Communication Plan so you will know how to get information in an emergency (part of the Emergency Response Plan).

Communication

In the event of an emergency on campus, we will make every effort to keep people informed. The following communication methods will be utilized. Please look to them for up-to-date information.

- Local radio stations (KRKK, KQSW, KSIT, KRFZ, KUGR, KVCS, KZWB)
- Mustang Cruiser (Be sure you sign up)
- E-mail and text mail notification in a serious emergency
- Cell phone notification
- Office/Room phone notification
- Personal contact as appropriate
- College Web Site (www.wvcc.wy.edu)
- Voice response public address system in hallways and outdoors

Standards of Student Conduct

Students are subject to all federal, state, and local laws, as well as the College's policies, procedures, rules and regulations. Students in violation of these regulations may be subject to disciplinary action up to and including suspension or dismissal as well as possible prosecution under federal, state and local laws. The College has regulations concerning student conduct at College sponsored activities, hazing of other students, use of College property and fire-fighting equipment, smoking, physical or verbal assault, personal harassment, and the use of explosives, fireworks, or firearms. The College also has specific regulations related to fire fighting equipment and fire alarms. See the Student Conduct Policy on the website under Student Policies

College Sponsored Activities

Students attending College sponsored activities are under the jurisdiction of the College and are responsible for their conduct at these activities. A student's guests while on campus must also abide by college regulations. Guests are the responsibility of the student or host's who invite them. College sponsored activities, on or off campus, include but are not limited to conferences, retreats, field trips, social gatherings, and athletic events.

Hazing

Students may not haze other students. Hazing refers to any act which may cause bodily danger or physical harm to any student or other person or any act that injures, degrades, or disgraces a fellow student or other person.

College Property

Students who deface or destroy College property are liable for the cost of repair or replacement of said property.

Fire-Fighting Equipment

Anyone who activates a false alarm or tampers with fire-fighting equipment is subject to disciplinary action as well as prosecution under state and local laws.

Smoking

Smoking is permitted only in designated areas.

Assault

The College does not tolerate any physical or verbal abuse or assault of students or College employees.

Personal Harassment

Personal harassment is defined as a purposeful action by any student that is not classified as assault, sexual harassment or sexual assault, but interferes with the ability of another student to participate freely in the educational process, or interferes with the ability of a College employee to freely conduct the duties of his or her position, or interferes with any student or employee in their participation in any other College-related activity. Personal harassment will not be tolerated and will result in disciplinary action.

Explosives: Fireworks or Firearms

The College does not allow explosives, fireworks, or firearms on property that it owns or leases. Anyone involved in any manner with starting a fire, exploding fireworks or chemicals, or possessing or discharging a weapon on property owned or leased by the College is subject to disciplinary action.

Destruction of College Property

Any student who destroys or defaces College property is liable for the cost of repair and replacement and is subject to disciplinary action including suspension, eviction, or dismissal.

Advertising

The College cannot be used as an agency for the distribution of advertising materials. Free materials may be accepted by the College if such materials are sought by the College and fulfill a legitimate purpose of the College program. College clubs and organizations may advertise events throughout the campus. A maximum of 25 posters may be put up for any one event. Any posters and other materials must be approved and stamped by the Information Desk before they can be posted. Unstamped material is removed from the walls and bulletin boards.

Student Computer Use

Students should refer to Policy & Procedure 3910M for details on appropriate use of college electronic media.

Demonstrations

The College supports the position of the Joint Statement of Rights and Freedoms of Students, AAUP, 1967, which reads: “Students and student organizations should be free to examine and to discuss all questions of interest to them and to express opinions publicly and privately. They should always be free to support causes by orderly means which do not disrupt the regular and essential operation of the institution. At the same time, it should be made clear to the academic and larger community that in their public expressions or demonstrations, students or student organizations speak only for themselves.”

Solicitation and Salespersons

The College does not permit outside profit-making organizations to use College facilities for the purpose of soliciting funds from students or employees. Salespersons are not permitted to sell to individuals on campus unless specifically invited to a student’s own campus housing residence. Recruitment of any kind on-campus must be authorized and cleared by the office of the Vice President for Student Success Services.

Alcoholic Beverages and Illegal Drugs

The College prohibits students from manufacturing, using, possessing, distributing, or selling alcoholic or malt beverages or illicit drugs at College-sponsored or supervised activities or on property it owns or leases. Students violating this policy are subject to disciplinary action and/or criminal prosecution.

Pursuant to the requirements of the Drug-Free Schools and Communities Act Amendments of 1989, the College publishes and distributes annually on the College Internet and Intranet and in written format, the following information:

- The standards of conduct that prohibit the unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs (controlled substances) and alcohol on the WWCC campus or as a part of any Western-sponsored activity;
- A description of local, state, and federal sanction;
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of available counseling, treatment, or rehabilitation or re-entry programs;
- A statement specifying the disciplinary actions taken by WWCC which may include termination of employment, expulsion from the College or referral for persecution or mandatory participation in a rehabilitation program.

The College will review our program biennially to determine effectiveness, to insure that disciplinary sanctions are enforced and to make changes as needed.

Upon request by the Secretary of the U.S. Department of Education, the College has made available personnel records and other information as necessary for a program review by the Secretary.

A copy of the entire policy is on the WWCC Internet or may be obtain by contacting the Vice President for Student Success Services.

Alcohol & Drug Sanctions

WWCC has a firm stand on alcohol & drug violations.

1. Alcohol violation - three strike system
 - a. Warning
 - i. Minimum of 3 months probation
 - ii. Required alcohol education program (MyStudentBody)
 - iii. \$100 fine
 - b. Probation
 - i. 9 month probation
 - ii. Additional required alcohol education (E Choices)
 - iii. \$250 fine
 - c. Eviction
 - i. Eviction
2. Drug violation - two strike system
 - a. Probation
 - i. 9 month probation
 - ii. Required drug education (E Choices)
 - iii. \$250 fine
 - iv. Involvement of law enforcement
 - b. Probation

Social Activities Regulations

Students attending College social functions are under the jurisdiction of the College and must assume individual responsibility for their conduct. All College activities must be scheduled with and cleared through the Office of Student Activities. Guests will be expected to abide by all College regulations. Guests of a student will be the responsibility of the student. WWCC students attending or participating in conferences, retreats, or field trips are official representatives of the College and shall maintain behavior which will be a credit to the College. Students shall be responsible for any property damage incurred by them during any function. No student or group of students shall engage in hazing. Hazing refers to any pastime or amusement which may cause bodily danger or physical harm to any students or other person. Nor shall any student or group of students commit any act that injures or degrades any fellow student or person attending the institution.

Concerns Over Grades or Other Academic Issues (Academic Grievances – Policy 5430B)

If you have concerns or complaints about instructional matters, the College has a policy to provide a fair and workable process to resolve the matters. Typically, academic grievances are the conflicts that occasionally arise between students and faculty over grading in a course, but may be over other academic issues.

If you have a disagreement over a grade, here is the procedure you should follow:

1. If possible, discuss the problem with the instructor. If you cannot resolve the problem or if you feel there is a communication barrier, you should meet with the appropriate Division Chair. You can ask the Student Learning office (Room 1351) who the appropriate Chair is.
2. Meet with the Chair and discuss the problem. The Chair will attempt to resolve the problem informally by adding another perspective, perhaps by offering an alternative solution, or by setting up a meeting with all parties.
3. If the Chair cannot resolve the disagreement, you may ask the Vice President for Student Learning (Room 1351) to assist in the process. He/She will meet with all parties and attempt to resolve the grievance.
4. The final step is the Academic Grievance Committee. If efforts at the Vice President's level fail to resolve the grievance, you may choose to ask the Academic Grievance Committee to resolve your grievance.

Presentation of Grievances

If the student or instructor remains dissatisfied after meeting with the Vice President, either may appeal to the Academic Grievance Committee. The student must submit a written statement of his/her complaint to the Division Chair or Vice President no later than 45 calendar days after the end of the semester in which the grievance occurred. Students may not pursue grievances after this time limit.

Within fifteen days after meeting with the Vice President for Student Learning concerning the grievance, the student may present a written request for a hearing before the Academic Grievance Committee. In case of semester breaks occurring during this period, the break will not be included in the 15-day period. The request for a hearing will be presented to the Vice President for Student Learning who shall assemble the Academic Grievance Committee.

If the student or instructor feels there is a conflict of interest with a particular committee member, he/she may request in writing that the member in question be excused from the hearing. The Committee must act on such a request before the actual hearing date. In the event a student or faculty is excused or is absent from campus, he/she will be replaced by an alternate.

Once alternates are appointed, the Committee will meet within a week's time to review the request to hear the grievance. It will either decline to hear the case, or will set a hearing date no later than two weeks hence. A date will be given to the student and the instructor. Each will have one week to submit written statements to the Committee. Witnesses to be presented at the hearing will be listed in the written statement.

Committee Proceedings

The student and/or instructor may select one individual to represent them. Attorneys may not be used. (This is not a hearing requiring formal rules of evidence and other legal proceedings). It should be conducted as a process to resolve a dispute. There is no legal reason why attorneys should be present. Students who could not afford legal assistance could be discriminated against. All committee members must be present in order to conduct the hearing. A taped record of the actual hearing will be made. Decisions on the resolution of cases will be made by a majority vote of the Committee. Voting will be by secret ballot. The student and instructor will have the right to cross-examine any witnesses presented at the hearing.

Decisions of the Academic Grievance Committee

The Committee will present its decision within one week of the hearing. The decision will consist of a disposition of the grievance and a written rationale outlining the reasons for the Committee's decision. The rationale will be prepared by the Committee Chairperson in consultation with the entire Committee and will include the important supporting and detracting factors in the case

The rationale is presented to the student and instructor, Division Chairperson, and the Vice President for Student Learning. In the case of course grade changes, it will also be attached to a change of grade form completed and signed by the Chairperson of the Committee and filed with the Registrar's Office. An official record of the grievance and tapes are to be kept in the Office of the Vice President for Student Learning.

Concerns Over Non-Academic Issues(Policy#5430C)

WWCC has a written procedure for handling non-academic student grievances. If a student feels that a disciplinary action taken against him/her is not fair, he/she may appeal to the Student Affairs Appeals Board.

- The Student Affairs Appeals Board (SAAB) is constituted to insure that students are treated fairly according to the established procedures of due process. In all situations, procedural due process requires that the student be informed of the nature of the charges; that he or she be given fair opportunity to refute the charges; that the College not be arbitrary in its actions; and that there be provision for appeal of a decision. The SAAB serves to safeguard these rights and also strives to fairly and reasonably interpret various college policies relating to student contact.
- The composition of the Student Affairs Appeals Board is as follows: one Residence Hall Association officer*; one Associated Student Government officer*; two students at large being appointed by ASG*; two faculty or professional staff, selected by the College Senate; one administrator, appointed by the President. (*At least one of these four positions should be filled by a minority student.)
- The appeals board will be ad hoc in nature and will be convened by the Vice President for Student Success Services.
- Appointments to the Board will be made annually at the beginning of the Fall semester. A chairperson and secretary will be selected from the original seven members at the first organized meeting. All committee members will have one vote.

Appeals Procedure

- The student will be contacted by the Vice President for Student Success Services at which time he/she will be informed verbally and in writing of the charges brought against him/her and will be given an opportunity to refute those charges.
- The Vice President for Student Success Services will review the charges and render a decision on an appropriate course of action. The student will be informed verbally and in writing of the Vice President's decision.
- Should the student decide to appeal the decision, the appeal is to be submitted in writing. The Vice President for Student Success Services will convene the Student Affairs Appeals Board after receipt of the official appeal.
- The Appeals Board will conduct a formal hearing of the charges and appeal. The student will have the opportunity to be heard by the Appeals Board and to present witnesses on his/her behalf. The student may select a member of the College community to assist him/her during the appeals hearing. Within 24 hours after the hearing, the Board will recommend one of the following three options: 1) sustain the Vice President's decision; 2) sustain the student's appeal; 3) recommend a compromise.
- Should the Vice President's decision be upheld, the student may appeal his/her case to the President of the College. This avenue of appeal is also available to the Vice President. The President will render a decision.
- In the case of student suspension or dismissal, a further appeal may be made to the College Board of Trustees.

See the policy 5430C on the website to see how housing evictions are handled.



Student Services...

We make every attempt to provide services that support your academic efforts.

Learning Center

WWCC offers a full range of services designed to help students succeed in their college-level courses, earn their GED, or improve their English language skills.

- In the **Learning Center (LC)**, students can brush up on skills in math, reading, and English grammar and writing in preparation for college classes. Instruction is available in a lab or classroom setting.
- GED test preparation classes and GED testing are available for students wanting to obtain a High School Equivalency Diploma.
- Students may enroll in transferable classes in College Vocabulary, Speed Reading, and College Studies.
- English to Speakers of Other Languages and citizenship preparation classes are available for non-native speakers and those individuals interested in becoming a United States citizen.
- International students may enroll in non-native LC and classroom courses designed to improve reading, writing, and listening to facilitate academic success.
- Tutoring is available for most subjects through the Peer Tutor Center.

Student Development Center

The services in the Student Development Center are designed to promote growth and change on a personal as well as academic level. The SDC staff views each student as a whole person who is continually developing through and beyond the college years. Therefore, the SDC staff strives to help equip students with the skills and attitudes conducive to a healthy and productive life.

The following services are available to all full-time and part-time students:

- Personal counseling
- Accommodations for students with documented disabilities
- Life coaching skills
- Resume assistance
- Online counseling support (www.wwcc.wy.edu/studdev)
- Host family program for international students
- Student success assistance
- Crisis intervention
- Academic advising
- Support groups
- National testing (Workkeys, TOEFL, ACT, CLEP, GRE) as well as entrance exams for nursing programs

- Workshops and seminars
- College survival skills
- Alcohol and drug education, including Personal Awareness Seminars
- On-campus and community referrals
- Human Development classes

For more information and assistance stop in or call:

Student Development Center, Counseling & Disability Support Services,
Room 2012, 382-1652

Student Development Center, Career Placement Services, Room 1436,
382-1660

Student Activities (Associated Student Government)

Part of the overall college experience is participation in extracurricular activities. A variety of events are sponsored by the Associated Student Government (ASG) each year for the education, enjoyment and personal relaxation of our student population. The type of events offered each year depend on the makeup of the student population as well as the personalities of the members of ASG. ASG has a great deal of control over which activities are scheduled each year. Some of the events which took place during the past years are raft trips down the Snake River, dances on a regular basis, annual faculty-student softball game, talent-no-talent nights, Monte Carlo Night, Campus Fest, Comedy Night, speakers and concerts.

Students are also active in the governance of the institution. Most major College committees have a student representative and student input is solicited in many major policy decisions. ASG is much more than simply a social organization. Active caring students are needed to make ASG a successful governing body.

ASG has a budget of approximately \$40,000 each year to fulfill their purpose. ASG has allocated monies for speakers on-campus, for drama and journalism programs, for the purchase of checkout recreational equipment, for leadership training programs, and for a variety of social and cultural events.

ASG members are required to take a two credit hour workshop class.

Student Organizations

To be considered an official student organization on-campus, a group should fulfill the following requirements as outlined by ASG (the Associated Student Government) of WWCC.

1. Submit a constitution to ASG.
2. Submit a list of officers and membership.
3. Submit the name of a faculty or staff advisor.

The benefits of being a chartered organization under ASG are two fold: 1) the organization has access to College facilities and equipment and 2) the organization has available \$200/semester for seed money. Money cannot be transferred from one semester to another.



Every club joined is another possible free meal.

Clubs which are active each semester are:

Residence Hall Association: All housing occupants are eligible for membership. It gives hall occupants an opportunity to play an active role in governing their living situation.

Sigma Xi: Chapter of Phi Theta Kappa, a national honorary scholastic society. Membership is based upon those who complete a minimum of 12 hours with a 3.80 cumulative GPA and opt to join prior to established deadlines each semester.

Other clubs:

Assoc. of Non-Traditional Students
(A.N.T.S)

Baptist Collegiate Ministries

Baseball Club

Catholics on Campus

Computer Club

Creative Minds (Art)

Delta Psi Omega (Theatre)

Desert Voice Environmental Club

Fellowship of Christian Athletes

International Students Organization
(Students Without Borders)

Instrumentation Society of America

Kampus Entertainment Group

LDSSA

LAN Club

Martial Arts Club

Nurses Organization

Omega Radio

Pep Club

Pre-Dental Club

Quilter's Thread

Science Experimentation Club

Intramural Sports

WWCC has a full intramural program which includes volleyball, basketball, flag football, tennis, game room activities, swimming pool activities, and other sports upon demand. Details on these activities are available from the Intramural Office. In order to be eligible to participate in intramurals, a student must be enrolled in at least one credit class at WWCC or be a member of the staff. The College also has bicycles and other recreational gear available for check out.

We Need You

Every student who is taking at least one credit course is a member of the Associated Students of Western Wyoming Community College during the semester(s) of enrollment. The purpose of ASG is to:

- Provide meaningful educational, vocational, cultural, social, and service activities for students.
- Coordinate ASG sponsored student activities.
- Provide communication and opportunities for interaction between the students and administration and faculty as well as the community.
- Represent students on any issues arising in the academic community wherein student interest is involved.
- Provide monetary support for student activities through a student activity fee levied by the Board of Trustees of Western Wyoming Community College.

Activity ID Card...

An activity card is issued at the time of registration to each credit student. This card is good for the Fall, Spring and Summer semesters, and gives all credit students the following privileges:

- Free attendance at College athletic events (regular season).
- Attendance at ASG-sponsored activities and functions.
- Equipment checkout and use of the game room.
- Certain library and other use privileges.
- Use of the swimming pool.
- Meal Plan
- Residence Hall Access

The card can also sometimes be used for discounts and other services at local businesses

Children's Center

For the convenience of our students with children, WWCC has a Children's Center. The Rock Springs Center is located adjacent to the pool, gym and tennis courts. Childcare is available to any parents taking classes at WWCC part-time or full-time, credit or non-credit. There are four classes in the Children's Center: Bunnies (2 yrs. old by September 15, Bears (3 yrs. old by Sept. 15) and Turtles (4 yrs. old by Sept. 15). K-5 children may attend the Center during the times they do not have public school. A semester fee is charged for each child enrolled. Snacks are provided. Children need to bring their own lunches if they are in the Center at noon. The Children's Center also provides observation and field experiences for students enrolled in education, psychology, nursing, and humanities classes. Fall and Spring semesters the Center is open Monday through Friday from 7:45 a.m. to 5:15 p.m. During the Summer semester the Children's Center is open Monday through Thursday from 7:00 a.m. to 6:00 p.m. (Kindergarten through 5th grade children may attend the Center during the Summer semester.)



Bookstore

The bookstore is located on the first floor. Bookstore hours are from 7:50 a.m. - 7:30 p.m. on Monday and 7:50 a.m.–5 p.m. on Tuesday – Friday. During the first week of each semester, store hours are extended from 7:50 a.m.–7:30 p.m. on Monday – Thursday. When books are purchased, you will be asked to keep your cash register receipt. This is your proof of purchase. Should a book need to be returned, bring it back to the bookstore before the last return date published on the return policy sheet. You **MUST** have your

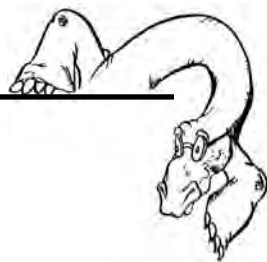


cash register receipt and the book must be absolutely clean and in resalable condition.

Order or reserve textbooks online at wwccbookstore.com. Textbooks can be reserved online four weeks prior to fall and spring semester. Selected titles are available for rental each semester, in-store only!

Book buybacks are held once a semester during finals, in May and December; and also early August. Posters will be placed throughout the campus informing students of the actual dates.

Hay Library



Phone: 307-382-1700 Fax: 307-382-7665
www.wvcc.wy.edu/library/
email: library@wvcc.wy.edu

Regular Hours:

Monday - Thursday: 7:30 a.m. - 11:00 p.m.

Friday: 7:30 a.m. - 5:00 p.m.

Saturday: 2:00 p.m. - 5:00 p.m.

Sunday: 5:00 p.m. - 11:00 p.m.

Hours vary during the summer, semester breaks and holidays.

Open additional hours during finals

The library maintains and develops collections of information sources for the use of students, faculty and staff, and community members. These collections include over 60,000 books, about 175 current periodical subscriptions with extensive holdings of past issues, more than 3,000 audiovisual items, and various online databases and resources including over 600 E Books

The library was designated as a selective federal depository in 1969 to serve the government information needs of the citizens of Wyoming. The depository collection contains over 50,000 publications.

WYLCAT (Wyoming Libraries Database Catalog on the Web) offers bibliographic access to all materials in the library's collections.

The library staff provides research assistance and library use instruction. Hay Library participates in state and national interlibrary loan networks for obtaining books and other items not available locally.

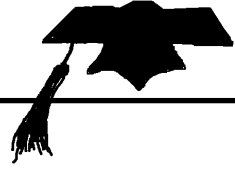
In order to access All available databases you must access through Mustang Cruiser.

All residents of Wyoming may check out library materials.

There are various areas for reading and studying in the library. Three group study rooms contain televisions and videocassette or DVD players. Two photocopy machines and a fax machine are available.

The library sponsors author readings and other scholarly and cultural events every semester.

Graduation



Application for Graduation

All students applying for graduation should submit an application for graduation with Registration & Records. The purpose of this procedure is to allow this office to check whether or not the student has satisfied all College requirements for graduation. Candidates have the option of meeting either the degree requirements listed in the catalog under which they first registered – as long as there has been continuous attendance – or as listed in the current catalog.

Applications may be made online on the Registration and Records site. A program evaluation (also called degree audit) must be reviewed with your advisor, signed and submitted with your application.

Fall 2011 Deadline - November 11

Spring 2012 Deadline - March 1

Summer 2012 Deadline May 1

Financial Aid

There are a variety of financial aid options available to help students meet educational expenses and many WWCC students receive some type of aid. Generally, there are two categories of aid available:

Aid Based on Assessed Need

The Free Application For Federal Student Aid (FAFSA) form must be filed in order to determine eligibility for this type of aid. It can be a lengthy process and students should plan accordingly.

Aid Based on Academic Performance or Special Ability

Usually funded by WWCC, the WWC Foundation, State of Wyoming or a combination of these sources.

April 1

**Financial Aid
Priority Date**

WWCC has a priority deadline of April 1 for the FAFSA and Civic grant applications for the following academic year which begins late in August. Students who have a complete financial aid file prior to the deadline get the first opportunity to receive available monies.

Two General Sources of Aid

Federal Aid Programs

Grants such as Federal Pell, ACG, SEOG, Federal Direct subsidized and unsubsidized loans, PLUS loans, and Federal work study.

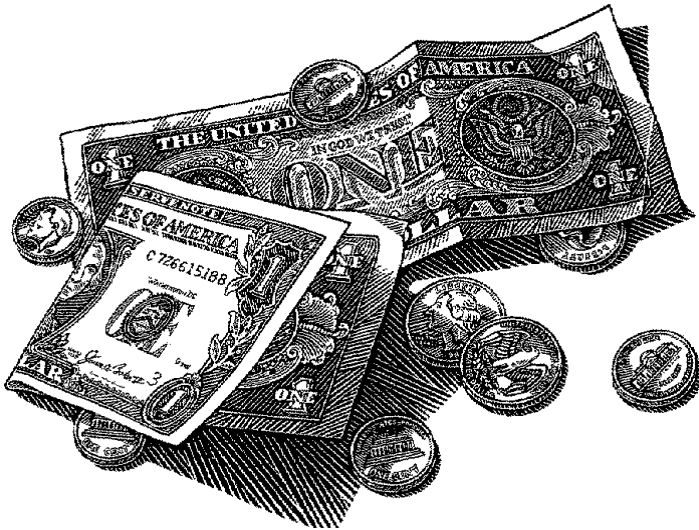
Institutional Aid

Academic scholarships; activity and ability grants; student employment programs; and WWC Foundation civic grants.

In most cases, students receive a combination of aid to assist in meeting financial need. Once the aid is awarded, students must meet the financial aid standards required for the type of aid received. Failure to meet standards may result in the suspension of aid eligibility and/or repayment of funds received. The standards can be found on page 32.

Veteran's benefits can be utilized at WWCC. Generally, eligible veterans can use this program if they are enrolled in an approved program. Monthly benefits are determined according to the number of hours in which the student is enrolled. Special applications are required by the VA and may be obtained from the Financial Aid Office.

The College Catalog offers a complete breakdown of various scholarships, grants, loans, and work study options. Applications and additional information are available from the Financial Aid Office or online at www.wvcc.wy.edu



Satisfactory Academic Progress Policy for Financial Aid Recipients

Students who receive financial assistance at Western Wyoming Community College through Federal, State or Institutional Programs are required to maintain satisfactory progress towards a degree objective. This requires the Financial Aid Office to make a determination whether applicants are eligible for financial assistance based on their prior academic record, *whether or not they receive aid*. These guidelines represent minimal standards. They do not necessarily coincide with the requirements students must fulfill to initially receive aid or the number of credits a student is expected to earn in order of complete a two-year degree in two years' time. Students will be considered in good standing and eligible to receive financial assistance at WWCC if they maintain normal academic progress towards their degree as required by Federal and State regulations and the following policies and conditions. Students are only eligible to receive financial assistance for 150% of the number of credits required to receive a WWCC degree, *regardless of whether any aid is received*. At WWCC the limit for most programs is 96 attempted credit hours.

Satisfactory completion of credits means a student has received a minimum grade of D or P. Grades of I (incomplete), F (failure), W (withdraw), are not acceptable in maintaining satisfactory progress. Repeat courses will be counted in attempted and completed credits. The Financial Aid Office will include a repeat course only once in a student's aid package.

To remain eligible for federal aid, students must maintain a minimum 2.00 cumulative GPA. The minimum standards per semester for credits are outlined as follows:

Status:	Enrollment	Credits	Progress
	12+ credits	12 or more	Satisfactory
		6-11	Warning
		0-5	Suspension
	9-11 credits	9 or more	Satisfactory
		6-8	Warning
		0-5	Suspension
	6-8 credits	6 or more	Satisfactory
		0-5	Suspension

A warning indicates that the student has not completed the minimum number of credits. Students who received a warning may still receive financial aid.

Probation status may be granted by the Financial Aid Administrator through the appeal process for students who have initially been suspended. Students who are granted probation status are eligible to receive financial aid.

Financial aid recipients will be automatically placed on suspension status if they (1) withdraw from WWCC; (2) fail to satisfactorily complete a minimum of (6) credits hours or (3) fail to achieve satisfactory progress while on probationary or warning status or (4) have a cumulative GPA below 2.0.

Students on suspension may appeal in writing to the Financial Aid Office. It is the responsibility of the students to initiate the appeal.

Students whose suspension time has elapsed or who have successfully corrected the deficiency must notify the Financial Aid director and submit grade transcripts for review. Reinstatement of aid will be subject to funds available at the time the completed file is reviewed.

Students who transfer to WWCC with satisfactory progress standard problems will need to appeal for probationary funding eligibility.

A non-degree student is, by definition, not considered to be in a degree program and is therefore, not eligible for financial aid.

Changes to any of the specific provisions regarding this policy may be made at any time, without publication, due to changes in Federal, State and/or Institutional Regulations or Policies. Questions should be addressed to the WWCC Financial Aid Office.

***NOTE: Many scholarship recipients are required to maintain higher standards than outlined in this policy. Students unable to maintain minimum acceptable standards should contact the Financial Aid Office.*

Advisement

All financial aid recipients are encouraged to use an advisor in preparing class schedules each semester. Inappropriate course selection is not considered a mitigating circumstance in failing to maintain academic progress.

Appeals

Students who wish to appeal the loss of aid based on extenuating circumstances must do so in writing. They must also submit written documentation as verification of the circumstance. Grades, choice of major, previous academic history and other relevant data may be collected from advisors, instructors, counselors, etc., if it impacts the situation. The Financial Aid Review Board serves as a second level of appeal in circumstances warranting special consideration. Students can meet with the Review Board only once during their academic career at WWCC.

Audits

A student who audits a credit course may not use those hours to satisfy the number of enrolled hours. An audited course results in no academic credit earned.

Grades

Failing grades are computed in the earned GPA. Withdrawals initiated by the student or an instructor are processed as “W”s. Incompletes not changed to a letter grade the following semester become “F”s and are computed accordingly. Both withdrawals and incompletes impact on the total number of attempted and earned credit hours, and recipients who do not successfully complete the required number of credit hours are ineligible for continued funding. Courses for which the student receives an incomplete in one semester may not be used to meet the incremental progress requirement in any subsequent semester.

Non-Credit Courses

Recipients enrolling in a non-credit course for continuing education or community service may not use those classes to meet satisfactory progress. In addition, these classes are not eligible for financial assistance.

Remedial Courses

Students receiving the Hathaway Scholarship need to be aware that remedial coursework does not count toward the number of hours required for the Hathaway Scholarship and the Hathaway Scholarship cannot be used to fund remedial coursework.

Open Entry/Exit Courses

Aid recipients who enroll in this type of course are not excused from completing the required number of credits for which they are funded each semester.

Repeats

A student who elects to repeat a course may do so only once to satisfy academic progress guidelines and receive funding.

Total Withdrawal

A student who withdraws totally after being disbursed any financial aid may be required to repay these funds. In addition, student loan borrowers must participate in an exit interview. Students earning all “F” grades may be required to repay financial aid funds.

Financial Aid Review Board

The WWCC Financial Aid Review Board is available to hear requests for special circumstance appeals which the Director of Financial Aid has denied or has referred to the Review Board. Students are required to appear in person before the Board and can do so only **one time** as a WWCC student.



On-Campus Living

There are seven residence halls on the WWCC Campus. The six facilities can accommodate a maximum of 558 residents. Three of the facilities are a combination of self-contained apartments and suite units. Four residence halls can house 340 students in a variety of housing options including double occupancy and single suite-cluster situations as well as private and semi-private rooms. All residents living in suite units (non-apartment units) and all freshmen students in apartment units **MUST** sign up for a 10-meal, 18-meal board or flex plan, unless otherwise they have an exemption by the College. A maximum of four people may live in a two-bedroom apartment and a maximum of two people may live in a one-bedroom apartment. Suites can be rented as singles upon request. All housing units are available to full-time students (12 hours or more) on a first-come first-serve basis. The apartments contain a stove and refrigerator so that students may do their own cooking. All non-apartment units have a microwave/refrigerator. The semi-private suites have their own private tub/shower bathroom facility. A \$150 deposit must be submitted before a student will be assigned to housing.

WWCC has organized its housing program to accomplish the following:

- Administer housing services that are beneficial to the student's academic, physical, emotional, and social development.
- Personalize the institutional processes and agencies to assist students to increase their acquaintances and expand their knowledge of other persons or groups.
- Structure productive, secure, and pleasant environments.
- Disseminate knowledge and encourage growth in those areas of human development ordinarily not included in the formal curriculum.
- Provide, via staff personnel, more mature role model behaviors that are consistent with the objectives of higher education in a democratic society.

Housing Options...

- Suite Unit (Double occupancy)
- Suite Semi-private (Double occupancy)
- 1-Bedroom Apartment (Double occupancy)
- 2-Bedroom Apartment (Four person)
- Private Bedroom Unit



Housing Security

The on-campus housing area prides itself in having the an excellent, state of the art, security system with a minimum of restrictions or inconvenience to the student resident. The well lit residence hall area is monitored by seventeen trained RAs (resident assistants) and one hall director as well as Protective Services personnel. With campus staff, RAs and Protective Services staff there is always assistance available for students. All residence halls doors are locked 24 hours a day, but residents may gain access after that time by using their access cards issued at check-in.

On-Campus Meal Plans and Options

All apartments are equipped with stoves and refrigerators so students can do their own cooking. All students living in suite units and all freshman regardless of whether or not they live in apartments in the WWCC Residence Halls must purchase either a 10 or 18 meal plan contract.

18-Meal Plan

This is your most economical meal plan — 3 meals each weekday, 2 on Saturday and 1 on Sunday.

Fall Semester – \$1017 • Spring Semester – \$1047

10-Meal Plan

This is the minimum meal plan required for a resident living in a suite (non-apartment unit) or for any freshman. One may choose any 10 meals during the week.

Fall Semester – \$900 • Spring Semester – \$926

5-Meal Plan

Fall – \$401 • Spring – \$416



10-Meal Plan plus \$100* Flex Dollars

Fall Semester – \$988 • Spring Semester – \$1017

12-Meal Plan plus \$55* Flex Dollars

Fall Semester – \$988 • Spring Semester – \$1017

10-Meal Plan plus \$150* Flex Dollars

Fall Semester – \$1039 • Spring Semester – \$1070

*Flex Dollars are designed to be used in addition to your meal plan option in either Mitchell's or the T-Rex Grill. Flex Dollars **NOT** used by the end of each current semester will **NOT** be refunded. Check your balance regularly and use all of your Flex Dollars before the last day in the semester.

All of the above meal plan options are based on class days in the semester. The dining hall may be closed during some break periods. Please view the break schedule below.

All meal plan participants are required to show/swipe their ID card when entering Mitchell's. There is no sharing of meal plans. Flex dollars may be used to purchase additional meals for family or friends.

Meal contracts must be purchased on the day of registration or during the first week of classes. Approved refunds will be according to the College's standard refund schedule.

Note: Meal plans can only be changed before or between semesters- NOT DURING A SEMESTER.

Students behaving in a disruptive manner in any food service area will be dealt with through the Vice President for Student Success Services. Sanctions could include losing food service privileges for a time without refund, losing food service privileges permanently without refund and losing one's housing contract (if applicable). All of these sanctions are appealable through the Student Affairs Appeals Board (SAAB).

Dining Hall Serving Hours:

Monday-Friday:

Breakfast.....7:30 a.m. - 9:00 a.m.

Lunch.....11:30 a.m. - 1:00 p.m.

Dinner..... 5:00 p.m. - 6:30 p.m.

Saturday:

Lunch/Brunch..... 11:30 a.m. - 12:30 noon

Dinner..... 4:00 p.m. - 5:00 p.m.

Sunday:

Dinner..... 4:00 p.m. - 5:00 p.m.

Snacks or other “to-go” items may be purchased during other hours at the T-Rex Grill, located in the Atrium

T-Rex Grill Hours:

M-TH..... 7:30 a.m. - 5:00 p.m.

Fri. 7:30 a.m. - 3:00 p.m.

Food service begins August 22, 2011 Fall Semester

Food service begins January 17, 2012 Spring Semester

Mitchell’s will not be serving on the following dates.

Please plan accordingly!

Nov. 23 - Nov. 27

Thanksgiving Break

December 14 - 31

Christmas Break

January 1 - 15

New Year Break

March 10 - 18

Spring Break



Food services end for the year

May 17, 2012.

Transfer of Credits

Students who wish to transfer course credits earned at Western Wyoming Community College to four-year colleges, universities, and professional schools should have no difficulty if their credit meets the following standards: “C” or better grade or 1000 level or higher and not occupational coursework.

Transfer to the University of Wyoming

Students who plan to transfer from WWCC to the University of Wyoming should be aware of a number of things that make the process a simple matter:

1. ***Common Course Numbering*** - The University of Wyoming and all seven Wyoming Community Colleges have adopted a common course numbering system for equivalent courses. For example, a student can count on English 1010 having the same number and title at all schools.
2. ***Transfer Guide*** - Students may refer to the UW Transfer Guide to identify transfer course equivalents and how they fit into the University Studies requirements. Ask your advisor about this.
3. ***AA & AS*** degree transfer as completion for all UW General Education except the second college-level math class. However, it may also be completed at Western.
4. ***See page 61 of the WWCC catalog for more information***



Articulation Agreements

WWCC has articulation transfer agreements with several institutions including:

- Ashford University
- Black Hills State College
- Chadron State College
- Colorado State University
- Franklin University
- Kaplan University
- Maryville State University
- Montana Tech
- National American University
- Regis University
- South Dakota School of Technology
- University of Northern Colorado
- University of Utah
- University of Wyoming
- Upper Iowa University
- Utah State University
- Weber State University



Ask about course-by-course and program transfer agreements with these colleges. Also visit Western's web page for more information.

Guidelines for Transferring to a Four-Year College (these guidelines are not about HOW to transfer)

Annually thousands of college students change their attendance from one institution of higher learning to another. The first step is to decide where you wish to transfer. The steps below may help.

1. Decide Where You Want to Transfer

- Rural or urban?
- Small city, big city?
- North, South, East, or West?
- How far from home?

What Kind of College/University is Good for You?

- . Do you prefer a religious institution, private, or public?
- . Is the college accredited, and, if so, by whom?
- . Is the program or major of your choice offered?
- . How many students are enrolled?
- . How many are in your program?
- . Is there a graduate program available?
- . What are the admissions standards for transfer students?
- . Is there an application deadline?
- . Is it on the quarter or semester system?

How Much Can You Afford?

- . Is financial aid available?
- . Ask what are the total costs?

Use Resources at WWCC to Help

- . Counselors
- . Faculty Advisor
- . The Student Development Center
- . Registration & Records
- . Articulation/Transfer Publications

Narrow Your Choices and Apply

- . Apply to the colleges you're interested in
- . Visit all that you can
- . Take admission tests; complete the paperwork
- . IF accepted to more than one college, notify ALL of the schools of your choice.

If you are considering UW or another university in the region, see the information below under “Transfer to UW” or “Transfer to Other Regional Colleges and Universities.”

2. Select WWCC Courses that Meet Requirements

You want to choose courses at WWCC which are required by the four-year school you plan to attend. Since each educational institution prescribes its own standards and its own prerequisites to transfer, you must first decide which school you intend to transfer to and which program within that college.

Then, read your program’s course requirements in the College’s catalog and discuss them with a faculty advisor at that college— if you can. Courses may have different names and numbers at different colleges so a catalog may not tell you all the needed information.

3. Transfer of Credits

Students should be aware that changes in majors and/or poor grades may result in lost credit upon transfer.

Getting Hands-on Experience in Your Career:

WWCC offers internship opportunities for credit that provide hands-on work experiences. Some experiences are on campus; some are in other businesses. The internship provides work experience in a profession. Visit the Student Development Center to learn more. Internship courses provide work experience usually in a transfer program, such as Exercise Science, Archaeology, Engineering, and Business. (AAS Degree opportunities include Auto Technology, Office Information Systems, or Industrial Maintenance.) Internships are coordinated each semester with Internship Coordinator or an instructor in the area. All have the course number of 2470 or check with your advisor for more information.

Careful Selection of Courses

A student planning to seek a Bachelor's degree must choose courses at WWCC which are required by four-year schools for the student's proposed major field of study. Since each educational institution prescribes its own standards and its own prerequisites to transfer, a transfer student should discuss his/her program with the faculty advisor. For example, students may apply unlimited hours of degree credit transferred from WWCC toward requirements for a University of Wyoming undergraduate degree; however, 70 is about all that can be used toward specific requirements. They require 48 hours of upper-division coursework.

Colleges operate on different calendars. If the college to which you are transferring operates on a different calendar from WWCC, the number of credits transferred may be affected:

- If you are transferring from a college on a quarter system to a college on the semester system, multiply the number of quarter hours earned by $\frac{2}{3}$.
- If you are transferring from a college on the semester system to one on the quarter system, multiply the number of semester hours earned by $1\frac{1}{2}$.

Students should be aware that changes in majors and/or poor grades may result in lost credit upon transfer.



Accidental Injury Insurance

The College provides 24-hour accidental injury insurance which covers the full-time student from the first day of classes in the fall through the last day of final examinations in the spring. The coverage limit is \$1,500. Certain restrictions apply. Please see the Vice President for Student Success Services Office if you have questions about this policy

Optional Medical Insurance

A policy is available for individual student purchase. Pick up a brochure from the office of the VP for Student Success Services.



Americans With Disabilities Act

Western Wyoming Community College is in compliance with all requirements set forth by the Americans with Disabilities Act (Public Law 101-336). To obtain employee services, contact the Vice President for Administrative Services in the Administrative Services Office, or by calling 382-1609. To obtain student services, contact the Disability Support Services Specialist in the Student Development Center, or by calling 382-1806. Individuals who believe they have been treated unfairly or unlawfully under the provisions of this Act should contact the College's Vice President for Administrative Services, who serves as the ADA Compliance Coordinator.

Accessibility For Individuals With Disabilities

Western Wyoming Community College has met requirements of the Americans with Disabilities Act in acquisitions and development of equipment, programs and facilities to assist students with disabilities. On-campus adapted housing, modified computer workstations and various adaptive equipment are available to students with disabilities. Individuals who require specific accommodations should contact the Disability Support Services Specialist in the Student Development Center or call 382-1806.



Equal Opportunity Affirmative Action - Students

Western Wyoming Community College is an Equal Opportunity institution and as such does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap status, disabled veteran, or veteran of the Vietnam era in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title IX and Section 504 may be referred to the Vice President for Administrative Services, WWCC Administrative Services Offices, P.O. Box 428, Rock Springs, WY 82902-0428, (307) 382-1609; or the Regional Director, Office for Civil Rights, Region VIII, Department of Education, Federal Office Building, 1244 Speer Blvd., Suite 310, Denver, CO 80204-3582, (303) 844-5695 or TDD (303) 844-3417; or Wyoming Department of Education, Office for Civil Rights, 2nd Floor Hathaway Building, Cheyenne, WY 82002, (307) 777-6218

Sexual Harassment of Students

Sexual harassment is against the law and is prohibited by the College. Sexual harassment is defined as:

Sexual advances or requests for sexual favors accompanied by an offer of reward or a threat of reprisal, or sexually-directed remarks or other forms of communication which subject an individual or group to demeaning stereotypes or insult with the result that such communication creates an intimidating, hostile, or offensive environment.

If you believe you have been sexually-harassed, we encourage you to contact one of the College's Complaint Advisors to confidentially discuss your options. See College Policy 5430G for more detail (available on the Internet).

Appreciate Diversity

Consider the following questions:

- What is diversity?
- Why should I learn about diversity?
- What makes each person unique?

Biology

Ethnicity and culture

Family life

Beliefs

Geography

Experiences



Diversity is Transforming Our Nation

By the year 2000, the make-up of every 100 workers was:

- 10 immigrants
- 16 US born Hispanics, African Americans or other people of color
- 47 women (include 12 women of color)
- 32 US born white men

Your View

Take a look within by taking the quiz below and acknowledge that understanding diversity begins with understanding how you see yourself, your place in the world and your own uniqueness.

1. I wear my hair the way I do because _____.
2. In my family, children are expected to _____.
3. I often feel uncomfortable around people who are _____.
4. I am proud to be _____.
5. When I hear people speaking another language, I think _____.
6. If people must choose between work and family, they should _____.
7. I really feel like an outsider when _____.
8. The most important thing in life is _____.
9. My ethnic or cultural heritage is special because _____.
10. I'm often attracted to people who _____.

How do your answers above impact the way you make judgments about other people?

Time Management for College Students

Have you ever wondered where the time went? Put off a project until the last minute and then had a crisis? Wanted to do something you couldn't do because something else had to be done right away?

If your answer is yes, time management is important to you. It is important so you can:

- Achieve more--get the most out of your academic career.
- Have more free time--so you can participate in activities that are important to you.
- Lead a balanced life--enjoy work and plan.
- Meet deadlines--so you can be in control of your life!

How do you manage your time?

Circle Yes or No for the following statements:

- Y N 1. I think daily planning guides like this one are a waste of time.
- Y N 2. My academic goals are pretty clear to me.
- Y N 3. Leaving assignments until the last minute is a big problem for me.
- Y N 4. I organize my time very well.
- Y N 5. I wish I were more motivated.
- Y N 6. It's easy for me to cut short visits with people who drop by while I'm studying.
- Y N 7. Visitors should feel free to see me whenever they want.
- Y N 8. I know which activities in my life are important to focus on and which aren't.
- Y N 9. I'm a perfectionist in everything I do.
- Y N 10. I have enough time to pursue leisure activities.

Scoring:

Odd-numbered statements, 1 point for each YES

Even-numbered statements, 1 point for each NO

If your score is:

- 1-2** You're probably on top of things but can still improve.
- 3-4** You're treading water.
- 5-7** Managing your time well is a problem!
- 8-10** You're on the verge of chaos! Get help!

How to Use Mustang WebAdvisor



Note: You may only register for classes during the scheduled registration dates for each term and course.

Students with the following holds on their records will not be able to register or add/drop:

Students in academic difficulty (Alert or Probation)

Students who owe a balance on their account

Internet course students who must get advisor approval (contact Registration & Records regarding account holds)

1. From WWCC Home Page choose Mustang Cruiser.
2. Log in
3. Click on the Mustang WebAdvisor Tab across the top of the page
 - a. Choose Registration – Planning or Student Records-Financial Aid tab
4. For Express Registration, select Express Registration on the left hand side on the Registration Planning tab
5. Select the term you want to register for and enter the appropriate course information. If you know the **synonym** it is not necessary to enter the Subject, Course # and Section #.
6. To **Search and register** for classes:
 - a. Select Search & Register on the left hand side.
 - b. Enter the required information on all of the appropriate boxes. The more information you enter the more refined your search will be. Submit.
 - c. Select the course you want to add to your schedule.
7. The courses are held in Preferred Sections
 - a. Review the course information.
 - b. Choose "Register" and click on Submit to confirm your registration.

My Goals

Goals	Deadline	Done (P)
1. _____ _____ _____	_____ _____ _____	_____ _____ _____
2. _____ _____ _____	_____ _____ _____	_____ _____ _____
3. _____ _____ _____	_____ _____ _____	_____ _____ _____
4. _____ _____ _____	_____ _____ _____	_____ _____ _____
5. _____ _____ _____	_____ _____ _____	_____ _____ _____
6. _____ _____ _____	_____ _____ _____	_____ _____ _____
7. _____ _____ _____	_____ _____ _____	_____ _____ _____
8. _____ _____ _____	_____ _____ _____	_____ _____ _____
9. _____ _____ _____	_____ _____ _____	_____ _____ _____
10. _____ _____ _____	_____ _____ _____	_____ _____ _____

My Planning Calendar

August 2011						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2011						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2011						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2011						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2012						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2012						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2012						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2012						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July

2011

Flower of the month: Larlespur, Water Lily
Birthstone: Ruby

When we are motivated by goals that have deep meaning, by dreams that need completion, by pure love that needs expressing, then we truly live life.
Greg Anderson

Monday

25

•Placement Test 11 am

Tuesday

26

Wednesday

27

Thursday

28

Friday

29

Saturday

30

Sunday

31

August

Flower of the month: *Gladiolus*
Birthstone: Peridot

2011

Without goals, and plans to reach them, you are like a ship that has set sail with no destination.
Fitzhugh Dodson

Monday	1 _____ _____ _____	•Placement Test 3 pm
Tuesday	2 _____ _____ _____	
Wednesday	3 _____ _____ _____	
Thursday	4 _____ _____ _____	
Friday	5 _____ _____ _____	
Saturday	6 _____ _____ _____	
Sunday	7 _____ _____ _____	

August

Flower of the month: *Gladiolus*
Birthstone: *Peridot*

2011

In life, as in football, you won't go far unless you know where the goalposts are.
Arnold H. Glasgow

Monday	8 _____ _____ _____ _____	
Tuesday	9 _____ _____ _____ _____	
Wednesday	10 _____ _____ _____ _____	•Intent Deposit Due
Thursday	11 _____ _____ _____ _____	
Friday	12 _____ _____ _____ _____	
Saturday	13 _____ _____ _____ _____	
Sunday	14 _____ _____ _____ _____	

August

Flower of the month: *Gladiolus*
Birthstone: *Peridot*

2011

Goals are dreams with deadlines.
Diana Scharf Hunt

Monday	15 _____ _____ _____ _____	
Tuesday	16 _____ _____ _____ _____	
Wednesday	17 _____ _____ _____ _____	*Women's Soccer - WWCC Alumni Game "Scrimmage" HOME, 4:00 PM
Thursday	18 _____ _____ _____ _____	
Friday	19 _____ _____ _____ _____	*Men's Soccer - Dixie State "Scrimmage" St. George, UT, TBD
Saturday	20 _____ _____ _____ _____	*Men's Soccer - Westminster Reserves "Scrimmage" SLC, UT, 12:00 PM
Sunday	21 _____ _____ _____ _____	

August

Flower of the month: *Gladiolus*
Birthstone: *Peridot*

2011

Never look down to test the ground before taking your next step; only he who keeps his eye fixed on the far horizon will find his right road.

Dag Hammarskjöld

Monday	22	<ul style="list-style-type: none">•New Student Registration Program
Tuesday	23	<ul style="list-style-type: none">•Kick-Off Day
Wednesday	24	<ul style="list-style-type: none">•Start of Full-semester classes•80% Refund Begins •Intramurals - Sand Volleyball, 5 PM
Thursday	25	<ul style="list-style-type: none">•Last Day to Add1st 5-week Block (A) Classes•Last Day to Add1st 8-week Block (E) Classes
Friday	26	<ul style="list-style-type: none">•Last Day to Add Full semester Classes •W/Men's Soccer - Treasure Valley CC "Scrimmage" Ontario, OR, 2:00/4:00 PM•Volleyball - CSI Twin Falls, ID, TBD
Saturday	27	<ul style="list-style-type: none">•W/Men's Soccer - College of Idaho "Scrimmage" Caldwell, ID, 3:00/1:30 PM•Volleyball - CSI Twin Falls, ID, TBD
Sunday	28	

September 2011

Flower of the month: Aster
Birthstone: Sapphire

You must have long term goals to keep you from being frustrated by short term failures.
Charles C. Noble

Monday	29 _____ _____ _____ _____	•Last Day to Add 1st 8 Week Block Classes
Tuesday	30 _____ _____ _____ _____	•Volleyball - Colorado Northwestern CC Craig, CO, 6:30 PM
Wednesday	31 _____ _____ _____ _____	•W/Men's Soccer - Northwest College HOME, 3:00/5:00 PM
Thursday	1 _____ _____ _____ _____	•Intramurals - Co-Ed Softball League Rosters and Meeting, 12:00 PM Room 1329 •Intramurals - Men's and Women's Tennis Tournament Bracketing & Meeting, 12:30 PM Room 1329
Friday	2 _____ _____ _____ _____	•80% Refund Ends •First Installment of Payment Plan Due •Men's Soccer - Otero Junior College HOME, 2:00 PM
Saturday	3 _____ _____ _____ _____	•60% Refund Begins •Volleyball - Marriott Residence Inn Invitational Tour. SLC, UT, TBD
Sunday	4 _____ _____ _____ _____	

September 2011

Flower of the month: Aster
Birthstone: Sapphire

Obstacles are those frightful things you see when you take your eyes off your goals.
Sydney Smith

Monday	5	<ul style="list-style-type: none"> •Labor Day Holiday - No Classes <p style="text-align: center; font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">LABOR DAY</p>
Tuesday	6	<ul style="list-style-type: none"> •Intramurals - Co-Ed Slowpitch Softball League & Tournament •Intramurals - Men's and Women's Tennis Tournament
Wednesday	7	<ul style="list-style-type: none"> •Women's Soccer - Laramie County CC Cheyenne, WY, 4:00 PM •Men's Soccer - Northeastern Junior College HOME, 3:00 PM
Thursday	8	<ul style="list-style-type: none"> •Intramurals - 8-Ball Singles Tournaments Registration Deadline & Bracket Drawing, 12:30 PM Room 1329
Friday	9	<ul style="list-style-type: none"> •Last Day to Drop 1st 5-week Block (A) Classes •Women's Soccer - Salt Lake Community College HOME, 4:00 PM •Volleyball - Eastern Wyoming College Torrington, WY, 7:00 PM
Saturday	10	<ul style="list-style-type: none"> •Volleyball - Laramie County Community College Cheyenne, WY, 3:00 PM •Men's Soccer - Yavapai College Prescott, AZ, 6:00 PM
Sunday	11	

September 2011

Flower of the month: Aster
Birthstone: Sapphire

My philosophy of life is that if we make up our mind what we are going to make of our lives, then work hard toward that goal, we never lose - somehow we win out

Ronald Reagan

Monday	12	<ul style="list-style-type: none"> •60% Refund Ends •Intramurals - 8-Ball Singles Tournaments Men's and Women's •Men's Soccer - Paradise Valley Phoenix, AZ, 2:00 PM
Tuesday	13	<ul style="list-style-type: none"> •40% Refund Begins
Wednesday	14	
Thursday	15	<ul style="list-style-type: none"> •Volleyball - Sheridan College HOME, 7:00 PM
Friday	16	<ul style="list-style-type: none"> •W/Men's Soccer - Northwest Kansas Tech College HOME, 3:30/5:30 PM •Volleyball - Dawson Community College HOME, TBD •Volleyball- Snow College HOME, TBD
Saturday	17	<ul style="list-style-type: none"> •Women's Soccer -NW Kansas Tech Collect HOME, 3:30 PM •Men's Soccer - Westminster Reserves HOME, 2:00 PM •Volleyball - Dawson Community College HOME, TBD •Volleyball - Colorado Northwestern CC HOME, TBD
Sunday	18	

September 2011

Flower of the month: Aster
Birthstone: Sapphire

*Our plans miscarry because they have no aim.
When a man does not know what harbor he is
making for, no wind is the right wind.*
Seneca

Monday	19 _____ _____ _____ _____	<ul style="list-style-type: none"> •Last Day to Drop 1st 8-week Block (E) Classes •Start of 12-week Block (D) Classes
Tuesday	20 _____ _____ _____ _____	
Wednesday	21 _____ _____ _____ _____	<ul style="list-style-type: none"> •Last Day to Add 12-week Block (D) Classes •Women's Soccer - Laramie County CC HOME, 4:00 PM •Men's Soccer - Northeastern Junior College Sterling, CO, 3:00 PM
Thursday	22 _____ _____ _____ _____	<ul style="list-style-type: none"> •40% Refund Ends
Friday	23 _____ _____ _____ _____	<ul style="list-style-type: none"> •W/Men's Soccer - North Idaho College HOME, 2:00/4:00 PM •Volleyball - Wyo-Braska Shoot Out Torrington, WY, TBD
Saturday	24 _____ _____ _____ _____	<ul style="list-style-type: none"> •W/Men's Soccer - Western Nebraska CC HOME, 11:00/1:00 •Volleyball - Wyo-Braska Shoot Out Torrington, WY, TBD
Sunday	25 _____ _____ _____ _____	

September 2011

Flower of the month: Aster
Birthstone: Sapphire

Man is a goal seeking animal. His life only has meaning if he is reaching out and striving for his goals.
Aristotle

Monday	26	
Tuesday	27	<ul style="list-style-type: none"> •End of 1st 5-week Block (A) Classes •Intramurals - 3 on 3 Basketball Tournament Men's and Women's •Women's Soccer - Salt Lake Community College SLC, UT, 4:00 PM •Volleyball - Salt Lake Community College SLC, UT, 6:00 PM
Wednesday	28	<ul style="list-style-type: none"> •Start of 2nd 5-week Block (B) Classes •W/Men's Soccer - Northwest College Powell, WY, 3:00/5:00 PM
Thursday	29	<ul style="list-style-type: none"> •Last Day to Add 2nd 5-week Block (B) Classes •Intramurals - Co-Ed Volleyball League And Tournament Rosters and Meetin, 12:00 PM Room 1329 •Women's Soccer - University of Northern Colorado Greeley, CO, TBD •Volleyball - Central Wyoming College HOME, 7:00 PM
Friday	30	<ul style="list-style-type: none"> •Second Installment of Payment Plan Due •Men's Soccer - Laramie County CC HOME, 3:00 PM
Saturday	1	<ul style="list-style-type: none"> •Men's Soccer - University of Wyoming HOME, 2:00 PM •Volleyball - Northwest College HOME, 3:00 PM
Sunday	2	<ul style="list-style-type: none"> •Women's Soccer - University of Northern Colorado Greeley, CO, TBD

October

2011

If you're bored with life -- you don't get up every morning with a burning desire to do things -- you don't have enough goals.

Flower of the month: Calendula, Cosmos
Birthstone: Opal, Tourmaline

Lou Holtz

Monday	3	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Intramurals - Co-Ed Volleyball League And Tournament</p>
Tuesday	4	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Volleyball - Salt Lake Community College HOME, 6:00 PM</p>
Wednesday	5	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Men's Soccer - Otero Junior College LaJunta, CO, 7:00 PM</p>
Thursday	6	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Volleyball - Casper College HOME, 7:00 PM</p>
Friday	7	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Women's Soccer - North Idaho College Couer d'Alene, ID, 1:30 PM</p>
Saturday	8	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Women's Soccer - Gonzaga Club Team Coeur d'Alene, ID, 12:00 PM</p> <p>•Men's Soccer - North Idaho College Coeur d'Alene, ID, TBD</p> <p>•Volleyball - Sheridan College Sheridan, WY, 3:00 PM</p> <p>•Men's BBall - University of Utah "Scrimmage" SLC, UT, TBD</p>
Sunday	9	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	

October

2011

Flower of the month: Calendula, Cosmos
Birthstone: Opal, Tourmaline

If one advances confidently in the direction of his dreams, and endeavors to live the life which he has imagined, he will meet with a success unexpected in common hours.

Henry David Thoreau

Monday	10 _____ _____ _____ _____	<ul style="list-style-type: none">•Volleyball - College of Southern Idaho Twin Falls, ID, 6:00 PM
Tuesday	11 _____ _____ _____ _____	
Wednesday	12 _____ _____ _____ _____	<ul style="list-style-type: none">•Men's Soccer - Laramie County CC Cheyenne, WY, 1:30 PM
Thursday	13 _____ _____ _____ _____	<ul style="list-style-type: none">•Last Day to Drop 2nd 5-week Block (B) Classes•End of 1st 8-week Block (E) Classes•Mid-Semester
Friday	14 _____ _____ _____ _____	<ul style="list-style-type: none">•Fall Break October 14 - Friday •Volleyball - Laramie County CC HOME, 7:00 PM•Men's Soccer - University of Wyoming Laramie, WY, 3:00 PM
Saturday	15 _____ _____ _____ _____	<ul style="list-style-type: none">•Women's Soccer - Western Nebraska CC Scottsbluff, NE, 11:00 AM•Volleyball - Eastern Wyoming College HOME, 3:00 PM•Men's Soccer - Western Nebraska College Scottsbluff, NE, 2:00 PM•Men's BBall - Westminster "Scrimmage" SLC, UT, TBD
Sunday	16 _____ _____ _____ _____	

October

2011

Flower of the month: Calendula, Cosmos
Birthstone: Opal, Tourmaline

You can't hit a home run unless you step up to the plate. You can't catch a fish unless you put your line in the water. You can't reach your goals if you don't try.

Kathy Seligman

Monday	17 _____ _____ _____ _____	•Start of 2nd 8-week Block (F) Classes
Tuesday	18 _____ _____ _____ _____	•Last Day to Add 2nd 8-week Block (F) Classes
Wednesday	19 _____ _____ _____ _____	•Volleyball - Central Wyoming College Riverton, WY, 7:00 PM •Men's Soccer - NJCAA Region IX-1st Round TBD, TBD
Thursday	20 _____ _____ _____ _____	
Friday	21 _____ _____ _____ _____	•Volleyball - Northwest College Powell, WY, 7:00 PM •W/Men's Soccer - NJCAA Region IX Tour. HOME, TBD
Saturday	22 _____ _____ _____ _____	•W/Men's Soccer - NJCAA Region IX Tour. – Finals HOME, TBD •Men's Bball - Salt Lake CC "Scrimmage" SLC, UT, TBD
Sunday	23 _____ _____ _____ _____	

October

2011

The trouble with not having a goal is that you can spend your life running up and down the field and never score.

Flower of the month: Calendula, Cosmos
Birthstone: Opal, Tourmaline

Bill Copeland


Monday	24 _____ _____ _____ _____	•Last Day to Drop 12-week Block (D) Classes •Volleyball - College of Southern Idaho HOME, 6:00 PM
Tuesday	25 _____ _____ _____ _____	
Wednesday	26 _____ _____ _____ _____	•Intramurals - Table Tennis Tournament Men's and Women's
Thursday	27 _____ _____ _____ _____	•Volleyball - Casper College Casper, WY, 7:00 PM
Friday	28 _____ _____ _____ _____	•Last Day to Drop Full semester Classes •Third Installment of Payment Plan Due •Men's BBall - Colorado School of Mines Golden, CO, TBD
Saturday	29 _____ _____ _____ _____	•Men's BBall - Colorado School of Mines Golden, CO, TBD
Sunday	30 _____ _____ _____ _____	

November 2011

Flower of the month: *Chrysanthemum*
 Birthstone: Topaz Citrine

Goals are not only absolutely necessary to motivate us. They are essential to really keep us alive.

Robert H. Schuller

Monday	31 _____ _____ _____	<ul style="list-style-type: none"> •Halloween 
Tuesday	1 _____ _____ _____	<ul style="list-style-type: none"> •End of 2nd 5-wk block (B) Classes
Wednesday	2 _____ _____ _____	<ul style="list-style-type: none"> •Start of 3rd 5-week Block (C) Classes
Thursday	3 _____ _____ _____	<ul style="list-style-type: none"> •Last Day to Add 3rd 5-week Block (C) Classes <ul style="list-style-type: none"> •Intramurals - 5 on 5 Co-Ed Basketball League and Tournament Rosters and Meeting, 12:00 PM Room 1329
Friday	4 _____ _____ _____	<ul style="list-style-type: none"> •Men's BBall - Colorado Northwestern CC Tournament Rangely, CO, WWCC vs. Buckley AFB, 6:00 PM
Saturday	5 _____ _____ _____	<ul style="list-style-type: none"> •Volleyball - NJCAA Region IX North Tournament Sheridan, WY, TBD •Men's BBall - Colorado Northwestern CC Tournament Rangely, CO, WWCC vs. Peterson AFB, 12:00 PM •Women's BBall - Wyoming All Stars HOME, 5:30 PM •Wrestling - Northwest Open Powell, WY, 9:00 AM
Sunday	6 _____ _____ _____	

November 2011

Flower of the month: *Chrysanthemum*
 Birthstone: Topaz Citrine

Choosing a goal and sticking to it changes everything.
Scott Reed

Monday	7	<ul style="list-style-type: none"> •Intramurals - 5 on 5 Co-Ed Basketball League and Tournament •Men's Soccer - Plains District Tournament Arizona, TBD •Women's Soccer - District Tournament TBD, TBD
Tuesday	8	<ul style="list-style-type: none"> •W/Men's BBall - Colorado Northwestern CC Rangely, CO, 5:30/7:30 PM
Wednesday	9	
Thursday	10	<ul style="list-style-type: none"> •Last Day to Drop 2nd 8-week Block (F) Classes
Friday	11	<ul style="list-style-type: none"> •Early Registration/Assessment Day – -No Day Classes
Saturday	12	<ul style="list-style-type: none"> •W/Men's BBall - CWC Classic Tournament Riverton, WY, TBD •Wrestling - Cowboy Open Laramie, WY, 9:00 AM
Sunday	13	

November 2011

The tragedy of life doesn't lie in not reaching your goal. The tragedy lies in having no goals to reach.
Benjamin Mays


Flower of the month: *Chrysanthemum*
 Birthstone: Topaz Citrine

Monday	14	
Tuesday	15	<ul style="list-style-type: none"> •Men's BBall - Snow College HOMETBD
Wednesday	16	
Thursday	17	<ul style="list-style-type: none"> •Men's Soccer - NJCAA National Tournament Phoenix, AZ, TBD •Volleyball - NJCAA Division I National Tournament W. Plains, MO, TBD
Friday	18	<ul style="list-style-type: none"> •Last Day to Drop 3rd 5-week Block (C) Classes •Men's Soccer - NJCAA National Tournament Phoenix, AZ, TBD •Volleyball - NJCAA Division I National Tournament W. Plains, MO, TBD •Women's BBall - Mustang Invitational Tourn. HOME, TBA •Men's BBall - College of Southern Idaho Tourn. Twin Falls, ID, TBD
Saturday	19	<ul style="list-style-type: none"> •Men's Soccer - NJCAA National Tournament Phoenix, AZ, TBD •Volleyball - NJCAA Division I National Tournament W. Plains, MO, TBD •Women's BBall - Mustang Invitational Tourn. HOME, TBA •Men's BBall - College of Southern Idaho Tourn. Twin Falls, ID, TBD •Wrestling - Northern Colorado Open Greeley, CO 9:00 AM
Sunday	20	<ul style="list-style-type: none"> •Men's Soccer - NJCAA National Tournament Phoenix, AZ, TBD

November 2011

Flower of the month: *Chrysanthemum*
 Birthstone: Topaz Citrine

Goals determine what you're going to be.
Julius Erving

Monday	21 _____ _____ _____ _____	•Men's Soccer - NJCAA National Tournament Phoenix, AZ, TBD •Women's BBall - Western Montana-JV Dillon, MT, 7 & 1 PM
Tuesday	22 _____ _____ _____ _____	•Women's BBall - Western Montana-JV Dillon, MT, 7 & 1 PM
Wednesday	23 _____ _____ _____ _____	•Thanksgiving Holiday - No Classes
Thursday	24 _____ _____ _____ _____	•Thanksgiving - No Classes 
Friday	25 _____ _____ _____ _____	•Thanksgiving Holiday - No Classes •Men's BBall - Mustang Classic Tournament HOME, TBD
Saturday	26 _____ _____ _____ _____	•Men's BBall - Mustang Classic Tournament HOME, TBD
Sunday	27 _____ _____ _____ _____	

December 2011

*Think little goals and expect little achievements.
Think big goals and win big success.*
David Joseph Schwartz

Flower of the month: *Narcissus*
Birthstone: *Turquoise, Blue Zircon*

Monday	28	
Tuesday	29	•Women's BBall - Eastern Wyoming College Torrington, WY, 5:30 PM
Wednesday	30	•Women's BBall - Air Force JV Colo. Sprgs, CO, 3:00 PM
Thursday	1	
Friday	2	
Saturday	3	
Sunday	4	

December 2011

Flower of the month: Narcissus
Birthstone: Turquoise, Blue Zircon

Progress has little to do with speed, but much to do with direction.
Author Unknown

Monday	5	
Tuesday	6	
Wednesday	7	
Thursday	8	*End Fall Semester
Friday	9	*Final Exams
Saturday	10	
Sunday	11	*W/Men's BBall - Little Big Horn Crow Agency, MT, 3:00/5:00 PM

Final Exam Day • Fall 2011

Dec 9 Friday 8 a.m.-8 p.m.
Dec 12 Monday 8 a.m.-8 p.m.
Dec 13 Tuesday 8-12 p.m.

Any student with more than two exams in one day may reschedule any exams over two. The student must work with all instructors involved to arrange a mutually agreeable schedule for when the exams will be rescheduled. Final exam schedules are available on the web at <http://www.wvcc.wy.edu/registrationandrecords/finals.htm>. As a matter of College policy, there should be no early exams.

As a matter of college policy, there should be no early exams.

Grades may be checked on Mustang WebAdvisor (www.wvcc.wy.edu)



T'was the Night Before Finals

Author unknown

T'was the night before finals,
And all through the college,
The students were praying
For last minute knowledge.

Most were quite sleepy,
But none touched their beds,
While visions of essays
Danced in their heads.

Out in the taverns,
A few were still drinking,
And hoping that liquor
Would get their brains thinking.

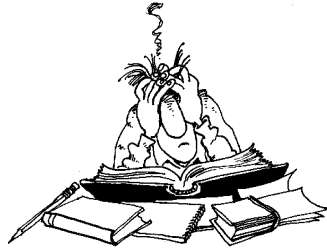
In my own apartment,
I had been pacing,
Dreading all those exams
I soon would be facing.

My roommate was speechless,
His nose in his books,
And my comments to him
Drew unfriendly looks.

I drained all the coffee,
And brewed a new pot,
No longer caring
That my nerves were shot.

I stared at my notes,
But my thoughts were all muddy,
My eyes went a'blur,
I just couldn't study.

"Some pizza might help,"
I said with a shiver,
But each place I called
Refused to deliver.



I'd pretty much concluded
Life is unfair and cruel,
Since our futures all depend
On grades made in school.

When all of a sudden,
Our door opened wide,
And Patron Saint Put-It-Off
Ambled inside.

Her spirit was careless,
Her manner was mellow,
She looked at the mess
And started to bellow:

"Why should us students
Make such a fuss,
About what those teachers
Toss out to us?"

"On Cliff Notes! On Crib Notes!
On Last Year's Exams!
On Wingit and Slingit,
And Last Minute Crams!"

Her message delivered,
She vanished from sight,
But we heard her laughing
Outside in the night.

"Your teachers won't flunk you,
So just do your best.
Happy Finals to All,
And to All, a good test."

December 2011

Whoever wants to reach a distant goal must take small steps.

Helmut Schmidt


Flower of the month: Narcissus
Birthstone: Turquoise, Blue Zircon

Monday	12 _____ _____ _____ _____	•Final Exams
Tuesday	13 _____ _____ _____ _____	•Final Exams
Wednesday	14 _____ _____ _____ _____	•All Grades Due •Men's BBall -Snow College Ephraim, UT, TBD
Thursday	15 _____ _____ _____ _____	•Men's BBall -College of Eastern Utah Price, UT, TBD
Friday	16 _____ _____ _____ _____	
Saturday	17 _____ _____ _____ _____	
Sunday	18 _____ _____ _____ _____	

December 2011

Flower of the month: Narcissus
Birthstone: Turquoise, Blue Zircon

*To achieve happiness, we should make certain
that we are never without an important goal.*
Earl Nightingale


Monday	19 _____ _____ _____ _____	
Tuesday	20 _____ _____ _____ _____	
Wednesday	21 _____ _____ _____ _____	
Thursday	22 _____ _____ _____ _____	
Friday	23 _____ _____ _____ _____	
Saturday	24 _____ _____ _____ _____	
Sunday	25 _____ _____ _____ _____	•Christmas 

December 2011

Flower of the month: Carnation, Snowdrop
Birthstone: Garnet

*The world makes way for the man who knows
where he is going.*

Ralph Waldo Emerson

Monday	26	
Tuesday	27	
Wednesday	28	
Thursday	29	
Friday	30	
Saturday	31	•New Year's Eve 
Sunday	1	•New Year's Day

January

2012

When you determine what you want, you have made the most important decision in your life. You have to know what you want in order to attain it.

Douglas Lurtan

Flower of the month: Carnation, Snowdrop
Birthstone: Garnet

Monday	2	
Tuesday	3	
Wednesday	4	
Thursday	5	
Friday	6	•Intent Deposit Due
Saturday	7	•W/Men's BBall - Central Wyoming College HOME, 3:00/5:00 PM •Wrestling - UVU Wolverine Open Orem, UT, 9:00 AM
Sunday	8	

January

2012

Great minds have purposes, others have dreams.

Washington Irving

Flower of the month: Carnation, Snowdrop
Birthstone: Garnet

Monday	9	
Tuesday	10	
Wednesday	11	•W/Men's BBall - Gillette College Gillette, WY, 5:30/7:30 PM
Thursday	12	
Friday	13	
Saturday	14	•W/Men's BBall - Sheridan College HOME, 3:00/5:00 PM
Sunday	15	


January

2012

You measure the size of the accomplishment by the obstacles you had to overcome to reach your goals.

Flower of the month: Carnation, Snowdrop
Birthstone: Garnet

Booker T. Washington

Monday	16 _____ _____ _____	•Martin Luther King Holiday 
Tuesday	17 _____ _____ _____	•New Student Registration Program
Wednesday	18 _____ _____ _____	•Start of Full-semester classes •80% Refund Begins •W/Men's BBall - Colorado Northwestern CC HOME, 5:30/7:30 PM
Thursday	19 _____ _____ _____	•Last Day to Add 1st 5-week Block (A) Classes •Last Day to Add 1st 8-week Block (E) Classes
Friday	20 _____ _____ _____	•Last Day to Add Full Semester Classes
Saturday	21 _____ _____ _____	•W/Men's BBall - Northwest College Powell, WY, 3:00/5:00 PM
Sunday	22 _____ _____ _____	

January 2012

Flower of the month: Carnation, Snowdrop
Birthstone: Garnet

I learned that if you want to make it bad enough, no matter how bad it is, you can make it.
Gale Sayers

Monday	23 _____ _____ _____ _____	
Tuesday	24 _____ _____ _____ _____	
Wednesday	25 _____ _____ _____ _____	•W/Men's BBall - Dawson Community College Glendive, MT, 5:30/7:30 PM
Thursday	26 _____ _____ _____ _____	•W/Men's BBall - Miles Community College Miles City, MT, 5:30/7:30 PM
Friday	27 _____ _____ _____ _____	•80% Refund Ends •First Installment of Payment Plan Due
Saturday	28 _____ _____ _____ _____	•60% Refund Begins
Sunday	29 _____ _____ _____ _____	

February Black History Month 2012

The most important thing about goals is having one.

Geoffry F. Abert

Flower of the month: Violet
Birthstone: Amethyst

Monday	30	
Tuesday	31	•Women's BBall - Eastern Wyoming College HOME, 5:30 PM
Wednesday	1	•W/Men's BBall - Casper College HOME, 5:30/7:30 PM
Thursday	2	•Last Day to Drop 1st 5-week Block (A) Classes
Friday	3	
Saturday	4	•W/Men's BBall - Little Big Horn College HOME, 5:30/7:30 PM
Sunday	5	

February Black History Month 2012

Flower of the month: Violet
Birthstone: Amethyst

It takes a person with a mission to succeed.
Clarence Thomas


Monday	6	•60% Refund Ends
Tuesday	7	•40% Refund Begins
Wednesday	8	•W/Men's BBall - Central Wyoming College Riverton, WY, 5:30/7:30 PM
Thursday	9	
Friday	10	
Saturday	11	•W/Men's BBall - Gillette College HOME, 3:00/5:00 PM
Sunday	12	

February Black History Month 2012

Flower of the month: Violet
Birthstone: Amethyst

Set your goals high, and don't stop till you get there.


Bo Jackson

Monday	13	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Last Day to Drop 1st 8-week Block (E) Classes</p>
Tuesday	14	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•Valentine's Day</p> 
Wednesday	15	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•W/Men's BBall - Sheridan College Sheridan, WY, 5:30/7:30 PM</p>
Thursday	16	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>•40% Refund Ends</p>
Friday	17	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	
Saturday	18	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	
Sunday	19	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	

February Black History Month 2012

Flower of the month: Violet
Birthstone: Amethyst

Success is the progressive realization of a worthy goal or ideal.
Earl Nightingale

Monday	20	<ul style="list-style-type: none"> •President's Day Holiday - No Classes 
Tuesday	21	<ul style="list-style-type: none"> •End of 1st 5-week Block (A) Classes
Wednesday	22	<ul style="list-style-type: none"> •Start of 12-week Block (D) Classes •Start of 2nd 5-wk Block (B) Classes <ul style="list-style-type: none"> •W/Men's BBall - Northwest College HOME, 5:30/7:30 PM
Thursday	23	<ul style="list-style-type: none"> •Last Day to Add 12-week Block (D) Classes •Last Day to Add 2nd 5-week Block (B) Classes
Friday	24	<ul style="list-style-type: none"> •Second Installment of Payment Plan Due <ul style="list-style-type: none"> •WMen's BBall - Dawson Community College HOME, 5:30/7:30 PM
Saturday	25	
Sunday	26	

March

2012

Your goals are the road maps that guide you and show you what is possible for your life.

Les Brown

Flower of the month: Jonquil, Daffodil
Birthstone: Aquamarine, Bloodstone

Monday	27 _____ _____ _____ _____	
Tuesday	28 _____ _____ _____ _____	•W/Men's BBall- Miles Community College HOME, 5:30/7:30 PM
Wednesday	29 _____ _____ _____ _____	
Thursday	1 _____ _____ _____ _____	
Friday	2 _____ _____ _____ _____	
Saturday	3 _____ _____ _____ _____	•Women's BBall- Utah All Stars HOME, 5:30 PM
Sunday	4 _____ _____ _____ _____	

March

2012

Continuous improvement is better than delayed perfection.

Mark Twain

Flower of the month: Jonquil, Daffodil
Birthstone: Aquamarine, Bloodstone


Monday	5	
Tuesday	6	
Wednesday	7	
Thursday	8	<ul style="list-style-type: none">•Last Day to Drop 12-week Block (D) Classes•Last Day to Drop 2nd 5-week Block (B) Classes
Friday	9	<ul style="list-style-type: none">•End of 1st 8-week Block (E) Classes•Mid-Semester
Saturday	10	
Sunday	11	

March

2012

So go ahead and make mistakes. Make all you can. Because that's where you will find success. On the far side of failure.
Thomas J. Watson, Sr.

Flower of the month: Jonquill, Daffodil
Birthstone: Aquamarine, Bloodstone

Monday	12 _____ _____ _____ _____	•Spring Break •Midterm Grades Due
Tuesday	13 _____ _____ _____ _____	•Spring Break •Women's BBall- Region IX Tournament TBD, TBD •Men's BBall - Region IX Tournament-South Region TBD, TBD
Wednesday	14 _____ _____ _____ _____	•Spring Break
Thursday	15 _____ _____ _____ _____	•Spring Break
Friday	16 _____ _____ _____ _____	•Spring Break
Saturday	17 _____ _____ _____ _____	•St. Patrick's Day 
Sunday	18 _____ _____ _____ _____	

March

2012

If you can't make a mistake, you can't make anything.

Marva Collins

Flower of the month: Jonquill, Daffodil
Birthstone: Aquamarine, Bloodstone

Monday	19 _____ _____ _____ _____	•Start of 2nd 8-week Block (F) Classes
Tuesday	20 _____ _____ _____ _____	•Last Day to Add 2nd 8-week Block (F) Classes •Men's BBall - NJCAA National Tournament TBD, TBD
Wednesday	21 _____ _____ _____ _____	•Men's BBall - NJCAA National Tournament TBD, TBD
Thursday	22 _____ _____ _____ _____	•Men's BBall - NJCAA National Tournament TBD, TBD
Friday	23 _____ _____ _____ _____	•Men's BBall - NJCAA National Tournament TBD, TBD
Saturday	24 _____ _____ _____ _____	•Men's BBall - NJCAA National Tournament TBD, TBD
Sunday	25 _____ _____ _____ _____	

March

2012

Flower of the month: Jonquil, Daffodil
Birthstone: Aquamarine, Bloodstone

All men who have achieved great things have been great dreamers.

Orison Swett Marden

Monday	26 _____ _____ _____ _____	
Tuesday	27 _____ _____ _____ _____	
Wednesday	28 _____ _____ _____ _____	
Thursday	29 _____ _____ _____ _____	
Friday	30 _____ _____ _____ _____	•Last Day to Drop Full Semester Classes •Third Installment of Payment Plan Due
Saturday	31 _____ _____ _____ _____	
Sunday	1 _____ _____ _____ _____	

April


Community College
Month

Flower of the month: Sweet Pea, Daisy
Birthstone: Diamond

2012

Only through focus can you do world-class things, no matter how capable you are.

Bill Gates

Monday	2 _____ _____ _____	
Tuesday	3 _____ _____ _____	•Early Registration/Assessment Day – No Day Classes
Wednesday	4 _____ _____ _____	•End of 2nd 5-week Block (B) Classes
Thursday	5 _____ _____ _____	•Start of 3rd 5-week Block (C) Classes
Friday	6 _____ _____ _____	•Good Friday - No Classes
Saturday	7 _____ _____ _____	
Sunday	8 _____ _____ _____	•Easter 

Monday	9 _____ _____ _____ _____	•Easter Holiday - No Classes
Tuesday	10 _____ _____ _____ _____	•Last Day to Add 3rd 5-week Block (C) Classes
Wednesday	11 _____ _____ _____ _____	
Thursday	12 _____ _____ _____ _____	
Friday	13 _____ _____ _____ _____	
Saturday	14 _____ _____ _____ _____	
Sunday	15 _____ _____ _____ _____	

April

Community College
Month

Flower of the month: Sweet Pea, Daisy
Birthstone: Diamond

2012

*Keep in mind that neither success nor failure
is ever final.*

Roger Ward Babson

Monday	16 _____ _____ _____ _____	•Last Day to Drop 2nd 8-week Block (F) Classes
Tuesday	17 _____ _____ _____ _____	
Wednesday	18 _____ _____ _____ _____	
Thursday	19 _____ _____ _____ _____	
Friday	20 _____ _____ _____ _____	
Saturday	21 _____ _____ _____ _____	
Sunday	22 _____ _____ _____ _____	

Monday	23 _____ _____ _____ _____	•Last Day to Drop 3rd 5-week Block (C) Classes
Tuesday	24 _____ _____ _____ _____	
Wednesday	25 _____ _____ _____ _____	
Thursday	26 _____ _____ _____ _____	
Friday	27 _____ _____ _____ _____	
Saturday	28 _____ _____ _____ _____	
Sunday	29 _____ _____ _____ _____	

May

2012

Experience shows that success is due less to ability than to zeal. The winner is he who gives himself to his work, body and soul.

Flower of the month: Lily-of-the-Valley, Hawthorn
Birthstone: Emerald

Sir Thomas Fowell Buxton

Monday	30	
Tuesday	1	
Wednesday	2	
Thursday	3	
Friday	4	
Saturday	5	
Sunday	6	

Final Exam Day • Spring 2012

May 11.....Friday8 a.m.-8 p.m.

May 14.....Monday.....8 a.m.-8 p.m.

May 15.....Tuesday8-12 p.m.

Any student with more than two exams in one day may reschedule any exams over two. The student must work with all instructors involved to arrange a mutually agreeable schedule for when the exams will be rescheduled. Final exam schedules are available on the web at <http://www.wvcc.wy.edu/registrationandrecords/finals.htm>. As a matter of College policy, there should be no early exams.

As a matter of college policy, there should be no early exams.

Grades may be checked on Mustang WebAdvisor (www.wvcc.wy.edu)



May

2012

*All you need in life is ignorance and confidence,
and then success is sure.*

Flower of the month: Lily-of-the-Valley, Hawthorn
Birthstone: Emerald

Mark Twain

Monday	7	
Tuesday	8	
Wednesday	9	
Thursday	10	•End Spring Semester
Friday	11	•Final Exams
Saturday	12	
Sunday	13	


May

2012

The victory of success is half won when one gains the habit of work.

Sarah Knowles Bolton

Flower of the month: Lily-of-the-Valley, Hawthorn
Birthstone: Emerald

Monday	14 _____ _____ _____ _____	•Final Exams
Tuesday	15 _____ _____ _____ _____	•Final Exams
Wednesday	16 _____ _____ _____ _____	
Thursday	17 _____ _____ _____ _____	
Friday	18 _____ _____ _____ _____	•Commencement 
Saturday	19 _____ _____ _____ _____	
Sunday	20 _____ _____ _____ _____	

May

2012

You have achieved success if you have lived well, laughed often and loved much.

Flower of the month: Lily-of-the-Valley, Hawthorn
Birthstone: Emerald

Anonymous

Monday

21

Tuesday

22

Wednesday

23

Thursday

24

Friday

25

Saturday

26

Sunday

27

May

2012

Success is a state of mind. If you want success,
start thinking of yourself as a success.

Dr. Joyce Brothers

Flower of the month: Rose
Birthstone: Pearl, Moonstone, Alexandrite

Monday	28 _____ _____ _____ _____	
Tuesday	29 _____ _____ _____ _____	
Wednesday	30 _____ _____ _____ _____	
Thursday	31 _____ _____ _____ _____	
Friday	1 _____ _____ _____ _____	
Saturday	2 _____ _____ _____ _____	
Sunday	3 _____ _____ _____ _____	

June

2012

Men are failures, not because they are stupid, but because they are not sufficiently impassioned.
Struther Burt

Flower of the month: Rose
Birthstone: Pearl, Moonstone, Alexandrite

Monday	4	
Tuesday	5	
Wednesday	6	
Thursday	7	
Friday	8	
Saturday	9	
Sunday	10	

June

2012

Obstacles are those frightful things you see when you take your eyes off your goal.

Henry Ford

Flower of the month: Rose
Birthstone: Pearl, Moonstone, Alexandrite

Monday	11 _____ _____ _____ _____	
Tuesday	12 _____ _____ _____ _____	
Wednesday	13 _____ _____ _____ _____	
Thursday	14 _____ _____ _____ _____	
Friday	15 _____ _____ _____ _____	
Saturday	16 _____ _____ _____ _____	
Sunday	17 _____ _____ _____ _____	

June

2012

Success is not the key to happiness. Happiness is the key to success. If you love what you are doing, you will be successful.

Flower of the month: Rose
Birthstone: Pearl, Moonstone, Alexandrite

Herman Cain

Monday

18

Tuesday

19

Wednesday

20

Thursday

21

Friday

22

Saturday

23

Sunday

24

June

2012

Your successes and happiness are forgiven you only if you generously consent to share them.
Albert Camus

Flower of the month: Rose
Birthstone: Pearl, Moonstone, Alexandrite

Monday	25 _____ _____ _____ _____	
Tuesday	26 _____ _____ _____ _____	
Wednesday	27 _____ _____ _____ _____	
Thursday	28 _____ _____ _____ _____	
Friday	29 _____ _____ _____ _____	
Saturday	30 _____ _____ _____ _____	
Sunday	1 _____ _____ _____ _____	

July

2012

Flower of the month: Larlespur, Water Lily
Birthstone: Ruby

I demand more of myself than anyone else could ever expect.

Julius Irving

Monday

2

Tuesday

3

Wednesday

4

•Independence Day



Thursday

5

Friday

6

Saturday

7

Sunday

8

July

2012

Flower of the month: Larlespur, Water Lily
Birthstone: Ruby

Our duty as men is to proceed as if limits to our ability did not exist. We are collaborators in creation.

Pierre Teilhard de Chardin

Monday	9	
Tuesday	10	
Wednesday	11	
Thursday	12	
Friday	13	
Saturday	14	
Sunday	15	

July

2012

*The softest things in the world overcome the
hardest things in the world.*
Lao-Tzu

Flower of the month: Larlespur, Water Lily
Birthstone: Ruby

Monday

16

Tuesday

17

Wednesday

18

Thursday

19

Friday

20

Saturday

21

Sunday

22

July

2012

I find that the harder I work, the more luck I seem to have.

Thomas Jefferson

Flower of the month: Larlespur, Water Lily
Birthstone: Ruby

Monday

23

Tuesday

24

Wednesday

25

Thursday

26

Friday

27

Saturday

28

Sunday

29

Phone Numbers

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Name: _____ Phone: _____

Address: _____

e-mail: _____ Cell: _____

Fall Class and Work Schedule

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
8							
9							
10							
11							
12							
1							
2							
3							
4							
5							
6							
7							
8							

Instructors:

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Spring Class and Work Schedule

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
8							
9							
10							
11							
12							
1							
2							
3							
4							
5							
6							
7							
8							

Instructors:

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____

Name: _____
 Email: _____
 Phone: _____
 Office Hours: _____



Student & Teacher Guidelines

Foster ties through:

Civility

by showing courtesy

Interest

by sharing ideas

Values

by embracing diversity

Inspiration

by enlivening courses

Tolerance

by respecting opinions

Appreciation

by recognizing excellence

Support

by providing guidance

Western Wyoming Community College
Commitment to Quality and Success

Contacts

President

Dr. Karla Leach
307-382-1602
kleach@wwcc.wy.edu

Vice President for Student Success Services

Dr. Jackie Freeze
307-382-1639
jfreeze@wwcc.wy.edu

Vice President for Student Learning

307-382-1617

Admissions

Joe Mueller, Director
307-382-1647
admissions@wwcc.wy.edu

Advising Center (ACE IT)

Dr. Sally Neal, Director
307-382-1632
COMPASS Testing, Career Counselor, Internships, and Transfer

Registration & Records

Kay Leum, Registrar	382-1618
Registration Issues	382-1641
Non-credit Classes/Facility Use	382-1809
Accounts Receivable	382-1659
Policies/Procedures	382-1641
Graduation	382-1640
Transcripts	382-1641
Mustang Web Advisor Questions/Passwords	382-1637
registrar@wwcc.wy.edu	

Residence Life

Dustin Conover, Director
307-382-1644
dconover@wwcc.wy.edu

College Learning Center

Jami Anderson, Director
307-382-1704
Developmental Studies, Tutoring

Financial Aid

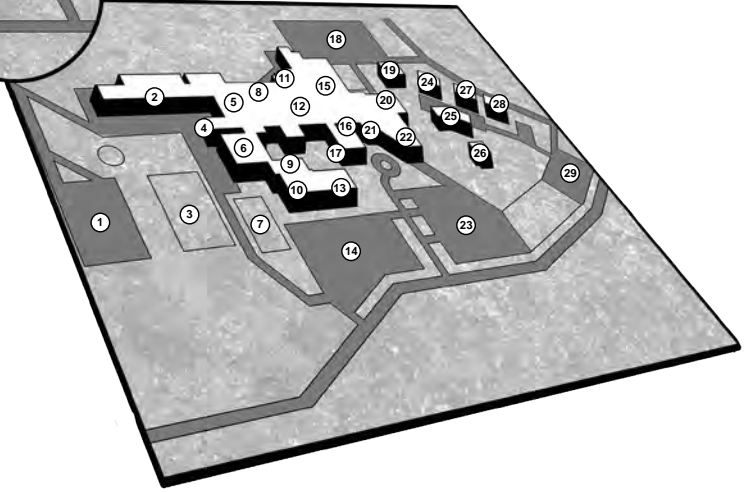
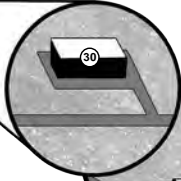
307-382-1643

Student Development Center

Kim Drane, Director	
Personal Counseling	307-382-1652
Career Services & Job Placement	307-382-1660

Contact us whenever you have questions or concerns.

Campus Map



- | | |
|------------------------------|----------------------------|
| 1. Recreation Parking | 16. Admissions |
| 2. Trades and Industry | 17. Annex |
| 3. Athletic Field | 18. West Parking |
| 4. Maintenance | 19. Wind River Hall |
| 5. Shipping | 20. Mitchell's Dining Hall |
| 6. Rushmore Gym | 21. Registration & Records |
| 7. Tennis Courts | 22. Theatre |
| 8. Hay Library (2nd Floor) | 23. Main Parking |
| 9. Auxiliary Gym | 24. Snowy Range Hall |
| 10. Children's Center | 25. Rocky Mountain Hall |
| 11. Whisenand Student Atrium | 26. Campus House |
| 12. Bookstore | 27. White Mountain Hall |
| 13. Aquatic Center | 28. Teton Hall |
| 14. South Parking | 29. Student Parking |
| 15. Museums | 30. Aspen Mountain Hall |

Spring Semester 2012

In-Service.....	January 10 – 17 - Tuesday - Tuesday
Martin Luther King Holiday	January 16 - Monday
New Student Registration Program.....	January 17 - Tuesday
Begin Spring Semester	
Start of: Full-semester classes	January 18 - Wednesday
1st 5-week Block (A)	
1st 8-week Block (E)	
Last Day to Add: Full Semester Classes.....	January 20 - Friday
1st 5-week Block (A).....	January 19 - Thursday
1st 8-week Block (E)	January 19 - Thursday
Last Day to Drop: Full Semester Classes.....	March 30 - Friday
1st 5-week Block (A).....	February 2 - Thursday
1st 8-week Block (E)	February 13 - Monday
Start of 12-week Block (D).....	February 22 - Wednesday
Last Day to Add 12-week Block (D)	February 23 - Thursday
Last Day to Drop 12-week Block (D)	March 8 - Thursday
Presidents’ Day Holiday	February 20 - Monday
End of 1st 5-week Block (A).....	February 21 - Tuesday
Start of 2nd 5-wk Block (B).....	February 22 - Wednesday
Last Day to Add 2nd 5-week Block (B)	February 23 - Thursday
Last Day to Drop 2nd 5-week Block (B).....	March 8 - Thursday
End of 1st 8-week Block (E).....	March 9 - Friday
Mid-Semester.....	March 9 - Friday
Midterm Grades Due (by Midnight)	March 12 - Monday
Spring Recess.....	March 12-16 - Monday-Friday
Start of 2nd 8-week Block (F)	March 19 - Monday
Last Day to Add 2nd 8-week Block (F).....	March 20 - Tuesday
Last Day to Drop 2nd 8-week Block (F).....	April 16 - Monday
Early Registration/Assessment Day – No Day Classes.....	April 3 - Tuesday
End of 2nd 5-week Block (B).....	April 4 - Wednesday
Start of 3rd 5-week Block (C)	April 5 - Thursday
Last Day to Add 3rd 5-week Block (C)	April 10 - Tuesday
Last Day to Drop 3rd 5-week Block (C).....	April 23 - Monday
Good Friday - Easter Monday Holidays.....	April 6-9 - Friday - Monday
End Spring Semester.....	May 10 - Thursday
Examination Period	May 11,14,15 - Friday, Monday, Tuesday
All Grades Due (by noon)	May 16 - Wednesday
Commencement.....	May 18 - Friday

No Activities from May 7 through May 18 without Permission of the President

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